

# 回答ダッシュボード ユーザーガイド

アカウントのアクティベート・回答の開始

2021年4月



# 目次

- ▼回答準備
- ▼参考資料・FAQs
- ▼アカウント作成
- ▼回答ダッシュボード
- ▼ユーザー権限
- ▼回答を開始

# 回答準備

# 回答準備

## 始める前に:

- ▼ ポップアップブロックを解除
- ▼ @cdp.netからのメール受信許可設定

## アクセス方法:

- ▼ CDPからの回答要請メールにあるリンクへアクセス
- ▼ アカウント登録/サインイン
- ▼ メールが届かない場合 :  
CDPジャパン事務局 [japan@cdp.net](mailto:japan@cdp.net)  
までお問合せください

## エラーの場合は:

1. ORS、ダッシュボードページからサインアウト
2. ブラウザを再読み込みし、サインイン
3. 問題の詳細とエラー画面キャプチャを添えて  
[japan@cdp.net](mailto:japan@cdp.net)までお問合せください

# 参考資料・FAQs

# 参考資料

ガイダンスページへアクセスするには



CDP  
DISCLOSURE INSIGHT ACTION

About us Our work Why disclose? Become a member Data and insights

[Guidance & questionnaires](#) [Contact](#) [Regional websites](#) [Language](#) [Sign in](#)

We focus investors, companies and cities on taking urgent action to build a truly sustainable economy by measuring and understanding their environmental impact

CDP is a not-for-profit charity that runs the global disclosure system for [investors, companies, cities, states and regions](#) to manage their environmental impacts. Over the past 20 years we have created a system that has resulted in unparalleled engagement on environmental issues worldwide. [Find out more about how we work.](#)

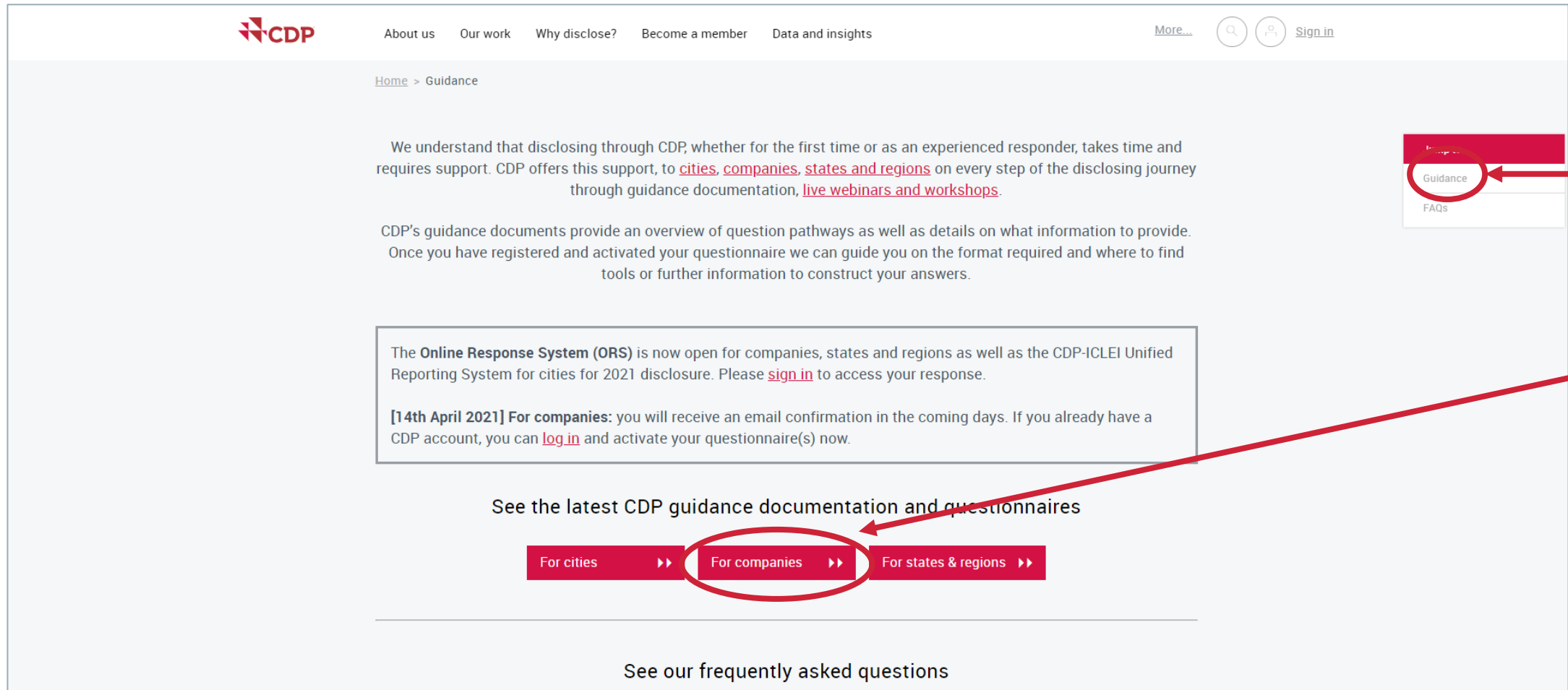
Jump to...

- Highlights
- News and events
- Stay up to date
- Where we work
- Search responses

Highlights

# 参考資料

ガイダンスページへアクセスするには



**CDP** About us Our work Why disclose? Become a member Data and insights [More...](#) [Sign in](#)

[Home](#) > [Guidance](#)

We understand that disclosing through CDP, whether for the first time or as an experienced responder, takes time and requires support. CDP offers this support, to [cities](#), [companies](#), [states and regions](#) on every step of the disclosing journey through guidance documentation, [live webinars and workshops](#).

CDP's guidance documents provide an overview of question pathways as well as details on what information to provide. Once you have registered and activated your questionnaire we can guide you on the format required and where to find tools or further information to construct your answers.

The **Online Response System (ORS)** is now open for companies, states and regions as well as the CDP-ICLEI Unified Reporting System for cities for 2021 disclosure. Please [sign in](#) to access your response.

**[14th April 2021] For companies:** you will receive an email confirmation in the coming days. If you already have a CDP account, you can [log in](#) and activate your questionnaire(s) now.

See the latest CDP guidance documentation and questionnaires

[For cities](#) [For companies](#) [For states & regions](#)

See our frequently asked questions

# 参考資料

## FAQsページ（英語のみ）

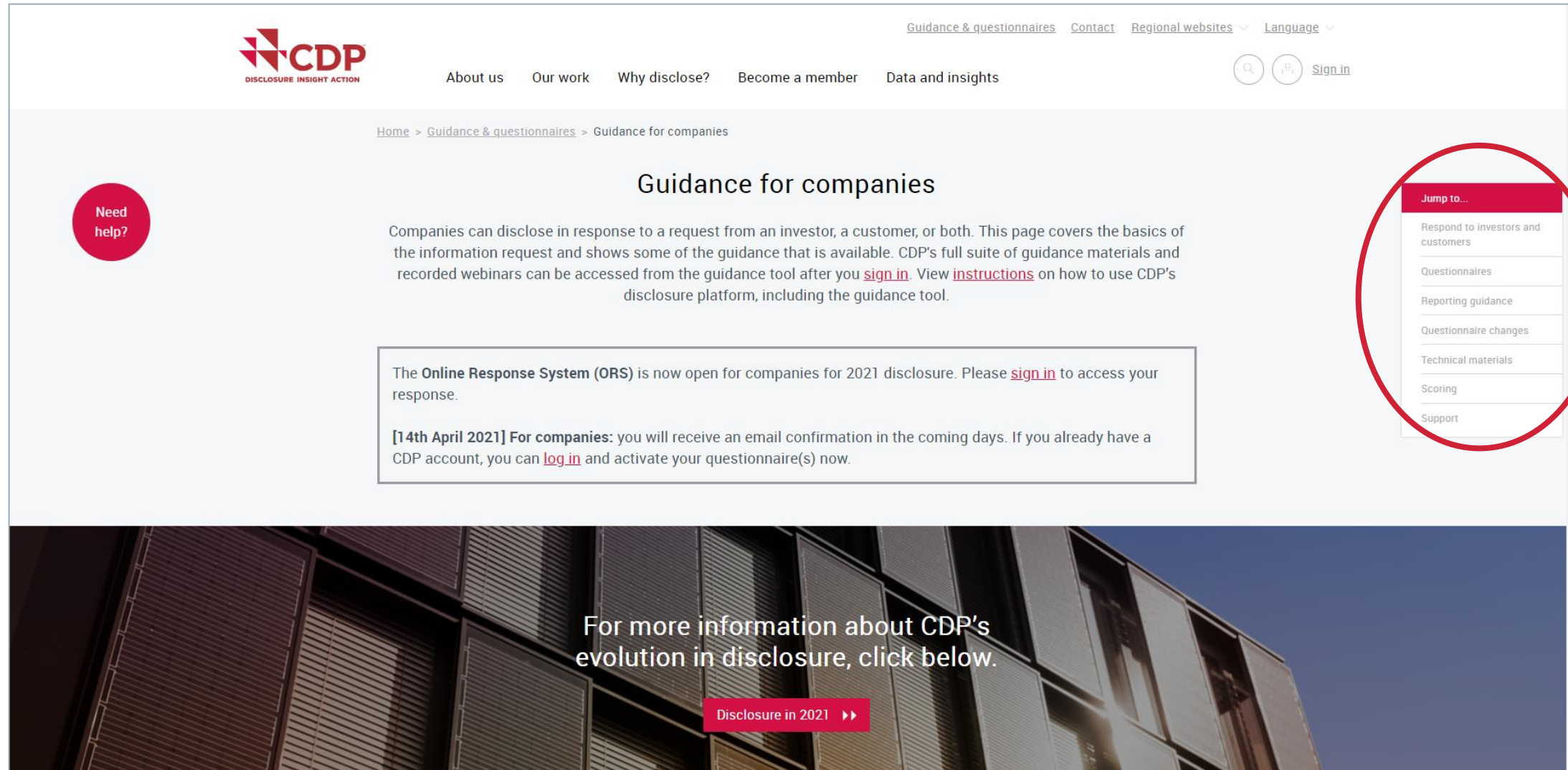


The image is a composite of two screenshots from the CDP website. The top screenshot shows the main navigation bar with links like "About us", "Our work", "Why disclose?", "Become a member", and "Data and insights". A "Jump to..." dropdown menu is open, with "FAQs" highlighted by a red circle and a red arrow pointing to it. Below this, there's a section titled "See the latest CDP guidance documentation and questionnaire" with buttons for "For cities", "For companies", and "For states &amp; regions". The bottom screenshot shows the "Frequently asked questions" section. It has a header image with the text "Frequently asked questions". Below the header, there's a navigation bar with "Cities FAQs", "Companies FAQs" (highlighted with a red circle and a red arrow), and "States &amp; regions FAQs (PDF)". The main content area includes a box with information about the Online Response System (ORS) and a list of five frequently asked questions under the heading "The CDP request". The questions are: 1. Who is requesting my environmental data via CDP?, 2. What information am I being asked to disclose?, 3. Why should I disclose via CDP?, 4. I have not been requested to respond. Can I disclose through CDP?, and 5. What is the CDP Activity Classification System (CDP-ACS) and how is it used to allocate sector-specific questions? The bottom of the page shows the heading "Disclosure Cycle &amp; Using the CDP systems" and a speaker icon in the bottom right corner.



# 参考資料

## 企業向けガイダンスページ



The screenshot shows the CDP website's 'Guidance for companies' page. The header includes the CDP logo, navigation links (About us, Our work, Why disclose?, Become a member, Data and insights), and utility links (Guidance & questionnaires, Contact, Regional websites, Language). A 'Sign in' button is also present. The main content area features a breadcrumb trail (Home > Guidance & questionnaires > Guidance for companies), a 'Need help?' button, and a title 'Guidance for companies'. The text explains that companies can disclose in response to a request from an investor, a customer, or both, and provides links to 'sign in' and 'instructions'. A highlighted box contains information about the 'Online Response System (ORS)' being open for 2021 disclosure, with a 'sign in' link. A sidebar on the right, titled 'Jump to...', lists various resources: 'Respond to investors and customers', 'Questionnaires', 'Reporting guidance', 'Questionnaire changes', 'Technical materials', 'Scoring', and 'Support'. The footer features a large image of a modern building with the text 'For more information about CDP's evolution in disclosure, click below.' and a 'Disclosure in 2021' button.

CDP  
DISCLOSURE INSIGHT ACTION

Guidance & questionnaires Contact Regional websites Language

About us Our work Why disclose? Become a member Data and insights

Sign in

Home > Guidance & questionnaires > Guidance for companies

Need help?

### Guidance for companies

Companies can disclose in response to a request from an investor, a customer, or both. This page covers the basics of the information request and shows some of the guidance that is available. CDP's full suite of guidance materials and recorded webinars can be accessed from the guidance tool after you [sign in](#). View [instructions](#) on how to use CDP's disclosure platform, including the guidance tool.

The **Online Response System (ORS)** is now open for companies for 2021 disclosure. Please [sign in](#) to access your response.

**[14th April 2021] For companies:** you will receive an email confirmation in the coming days. If you already have a CDP account, you can [log in](#) and activate your questionnaire(s) now.

**Jump to...**

- Respond to investors and customers
- Questionnaires
- Reporting guidance
- Questionnaire changes
- Technical materials
- Scoring
- Support


For more information about CDP's evolution in disclosure, click below.

Disclosure in 2021 >>

# ガイダンス資料


## CDP 2021 質問書

CDP questionnaires 2021




Climate change

Climate change questionnaire for companies disclosing to the 2021 request.



Forests

Forests questionnaire for companies disclosing to the 2021 request.



Water security

Water security questionnaire for companies disclosing to the 2021 request.


Jump to...

- Respond to investors and customers
- Questionnaires**
- Reporting guidance
- Questionnaire changes
- Technical materials
- Scoring
- Support

# 参考資料


## 回答ガイダンス

CDP reporting guidance 2021




Climate change

Reporting guidance for companies disclosing to the 2021 climate change request.



Forests

Reporting guidance for companies disclosing to the 2021 forests request.



Water security

Reporting guidance for companies disclosing to the 2021 water security request.

Jump to...

[Respond to investors and customers](#)

[Questionnaires](#)

[Reporting guidance](#)

[Questionnaire changes](#)

[Technical materials](#)

[Scoring](#)

[Support](#)



# 参考資料

## 質問書の変更点

### CDP questionnaire changes 2020-2021



#### Climate change

A map of the relationship between questions in the 2020 climate change questionnaire and the 2021 climate change questionnaire.



#### Forests

A map of the relationship between questions in the 2020 forests questionnaire and the 2021 forests questionnaire.



#### Water security

A map of the relationship between questions in the 2020 water security questionnaire and the 2021 water security questionnaire.

#### Jump to...

[Respond to investors and customers](#)

[Questionnaires](#)

[Reporting guidance](#)

[Questionnaire changes](#)

[Technical materials](#)


[Scoring](#)

[Support](#)

# 参考資料


## CDP テクニカルノート

Key CDP technical materials




CDP technical note – Financial Services Sector

Guidance for banks, asset owners, asset managers and insurers on methodologies for calculating the portfolio impact metrics requested by CDP.



CDP technical note – TCFD

An introduction to the TCFD, why CDP has committed to aligning its platform, and how to disclose the TCFD's recommendations.



Linking GRI and CDP – water security 2018

Provides detailed alignment of the GRI 303: Water and Effluents 2018 and CDP water security 2018. Remains relevant for CDP water security 2021.

Jump to...

- Respond to investors and customers
- Questionnaires
- Reporting guidance
- Questionnaire changes
- Technical materials**
- Scoring
- Support

Sign in to access additional guidance materials from the guidance tool

# ガイダンス資料

## スコアリング基準

### CDP scoring methodologies

CDP uses the scoring methodologies to incentivize companies to measure and manage environmental impacts through participation in CDP's climate change, forests, and water security questionnaires. Each of CDP's questionnaires has an individual scoring methodology.

Maintaining CDP's reputation as an independent and unbiased provider of high quality information is of paramount importance. [Read our policy on conflicts of interest for more information.](#)

The scoring of CDP's questionnaires is conducted by accredited scoring partners trained by CDP. CDP's internal scoring team coordinate and collate all scores and run data quality checks and quality assurance processes to ensure that scoring standards are aligned between samples and scoring partners.



#### Climate change

Full version scoring methodology for companies disclosing to the 2021 climate change request



#### Forests

Full version scoring methodology for companies disclosing to the 2021 forests request



#### Water security

Full version scoring methodology for companies disclosing to the 2021 water security request



#### Scoring Introduction

An introduction to how scoring is applied to all of CDP questionnaires.

#### Jump to...

[Respond to investors and customers](#)

[Questionnaires](#)

[Reporting guidance](#)

[Questionnaire changes](#)

[Technical materials](#)

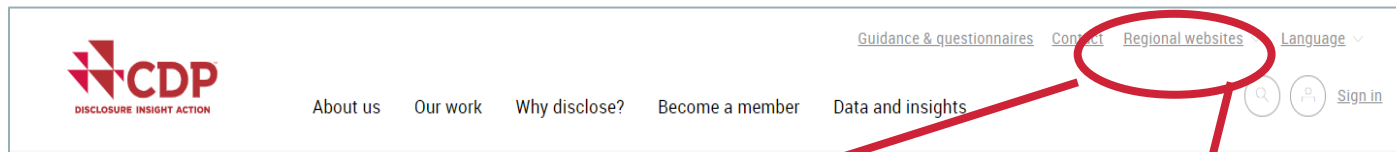
[Scoring](#)

[Support](#)



# ガイダンス資料

## 日本語サポート資料

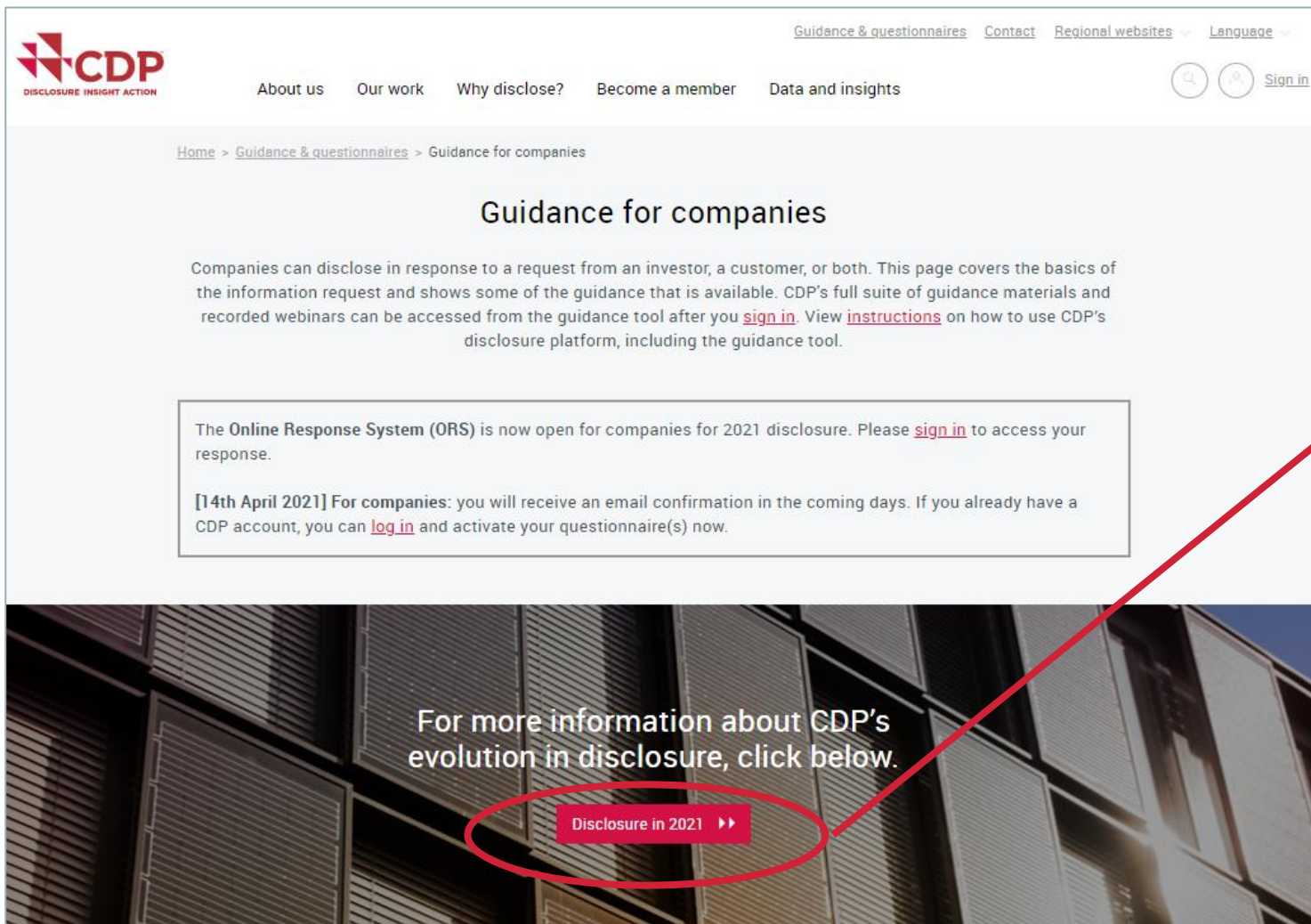


CDPジャパンウェブサイト（日本語ページ）  
<https://japan.cdp.net/>



# ガイダンス資料

## 2021年開示サイクルにおけるタイムラインとお知らせ



Guidance & questionnaires Contact Regional websites Language

About us Our work Why disclose? Become a member Data and insights

Home > Guidance & questionnaires > Guidance for companies

### Guidance for companies

Companies can disclose in response to a request from an investor, a customer, or both. This page covers the basics of the information request and shows some of the guidance that is available. CDP's full suite of guidance materials and recorded webinars can be accessed from the guidance tool after you [sign in](#). View [instructions](#) on how to use CDP's disclosure platform, including the guidance tool.

The Online Response System (ORS) is now open for companies for 2021 disclosure. Please [sign in](#) to access your response.

[14th April 2021] For companies: you will receive an email confirmation in the coming days. If you already have a CDP account, you can [log in](#) and activate your questionnaire(s) now.

For more information about CDP's evolution in disclosure, click below.

Disclosure in 2021 >>

### 2021 timeline

*This information is updated on an ongoing basis*

The Online Response System (ORS) is now open for companies for 2021 disclosure. Please [sign in](#) to access your response.

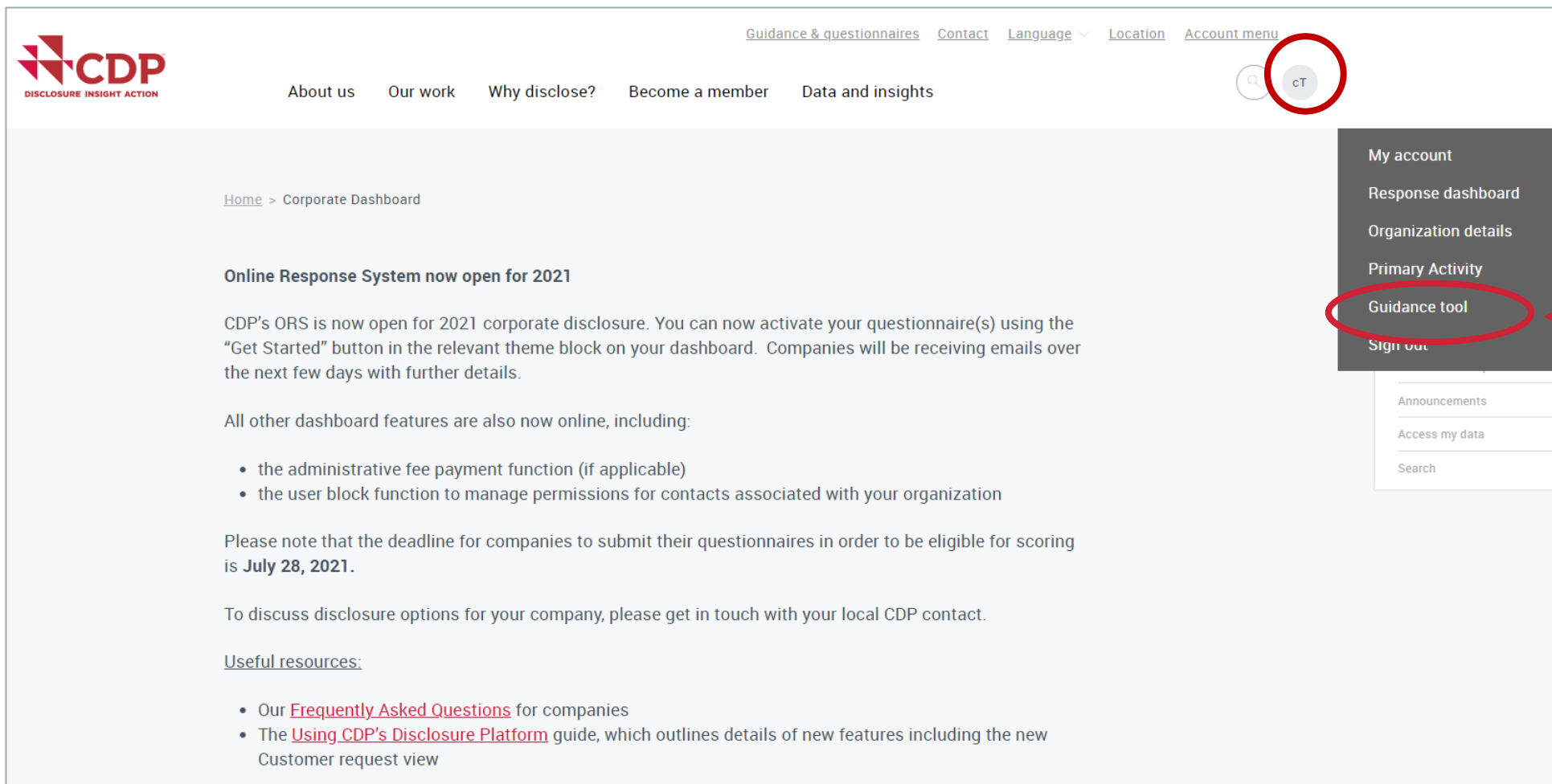
[14th April 2021] For companies: you will receive an email confirmation in the coming days. If you already have a CDP account, you can [log in](#) and activate your questionnaire(s) now.

- Jan 2021  
2021 questionnaires guidance available on [our guidance page](#) in the week commencing 11 January 2021 [English versions only, translated versions to follow].
- March 2021  
2021 scoring methodologies are available on [our guidance page](#) in the week commencing 8 March 2021 [English versions only, translated versions to follow].
- April 2021  
Online Response System (ORS) will open in the week commencing 12 April 2021.
- July 2021  
Companies must submit their response to investors and/or customers using the ORS by 28 July 2021 to be eligible for scoring and inclusion in reports (where applicable).
- End of 2021  
2021 scores will be available by the end of 2021.



# ガイダンス資料

## ダッシュボードからガイダンスツールへのアクセス



The screenshot shows the CDP Corporate Dashboard. At the top, there is a navigation bar with the CDP logo on the left and links for 'Guidance & questionnaires', 'Contact', 'Language', 'Location', and 'Account menu' on the right. Below the navigation bar, there are links for 'About us', 'Our work', 'Why disclose?', 'Become a member', and 'Data and insights'. The main content area has a breadcrumb trail 'Home > Corporate Dashboard'. A section titled 'Online Response System now open for 2021' contains text about the ORS being open for 2021 corporate disclosure and a list of other dashboard features. A red circle highlights the 'cT' icon in the top right corner, and a red arrow points to the 'Guidance tool' option in the dropdown menu that appears when the 'cT' icon is clicked. The dropdown menu also includes options for 'My account', 'Response dashboard', 'Organization details', 'Primary Activity', 'Sign out', 'Announcements', 'Access my data', and 'Search'.

Guidance & questionnaires Contact Language Location Account menu

About us Our work Why disclose? Become a member Data and insights

Home > Corporate Dashboard

**Online Response System now open for 2021**

CDP's ORS is now open for 2021 corporate disclosure. You can now activate your questionnaire(s) using the "Get Started" button in the relevant theme block on your dashboard. Companies will be receiving emails over the next few days with further details.

All other dashboard features are also now online, including:

- the administrative fee payment function (if applicable)
- the user block function to manage permissions for contacts associated with your organization

Please note that the deadline for companies to submit their questionnaires in order to be eligible for scoring is **July 28, 2021**.

To discuss disclosure options for your company, please get in touch with your local CDP contact.

Useful resources:

- Our [Frequently Asked Questions](#) for companies
- The [Using CDP's Disclosure Platform](#) guide, which outlines details of new features including the new Customer request view

# 回答ダッシュボード

## ガイダンスツールの検索・閲覧

### Guidance tool

To search for guidance in languages other than English, please use the language drop-down at the top right of your screen, and the category 'Translations'. For guidance in Russian and Korean, use the category 'Translations' whilst the page is set to the language English.

Questionnaire

Category

Keyword

Search →

Title	Programs	Categories
<a href="#">2018 Cities Scoring Feedback</a>	Cities 2018	Resources
<a href="#">2018 climate change minimum version scoring methodology</a>	Climate Change 2018, Supply Chain 2018	Scoring, Minimum Version

My account

Response dashboard

Organization details

Primary Activity

Guidance tool

Sign out

# アカウント作成



# アカウント作成

## CDPから受信したメールからある登録リンクを利用してサインイン



**Subject:** CDP 2021 | オンライン回答システム（ORS）のご案内 TEST ACCOUNT Ltd.様への環境情報開示要請

Test Contact様、

平素よりCDPの活動にご高配を賜り、誠にありがとうございます。

以下に記載するステークホルダーの要請により、2021年CDP質問書を通じた御社TEST ACCOUNT Ltd.の環境情報開示をお願い申し上げます。

ご回答は、CDPのオンライン回答システム（ORS）よりご提出ください。

[サインイン](#)をクリックして御社のダッシュボードにアクセスの上、質問書への回答をご入力ください。尚、今後回答期限までの期間中、定期的に御社の進捗状況をご案内致します。

### CDP2021質問書回答要請の概要

御社に対してステークホルダーより回答要請のあった質問書は以下の通りです。

質問書	投資家要請質問書	サプライチェーン質問書 (顧客企業からの回答要請)
気候変動	✓	590以上の投資家 (総運用資産額110 兆米ドル)
フォレスト	✓	Keurig Dr Pepper, PepsiCo, Inc.
水セキュリティ	×	NHS England and NHS Improvement

回答要請ステークホルダーの一覧は、CDPポータルのダッシュボードページにて閲覧可能です。顧客企業からの回答要請については、今後変更の可能性があり、変更があった場合には、5月中旬頃に別途ご案内いたします。

### CDPを通じた開示～2021開示サイクル～

質問書への回答は、CDPのORSを通じて2021年7月28日までに提出する必要があります。

回答を「非公開」とすることも可能です。開示オプションの詳細（初回答企業様への案内含む）、スコアリングの要件、スケジュール、その他最新情報は [How to disclose](#)（英語）、[Frequently Asked Questions](#)（英語）のウェブサイトページをご確認ください。  
ユーザー登録・回答ダッシュボード・ORS使用方法については、[開示サポート](#)（日本語）、[Using CDP's Disclosure Platform](#)（英語）のウェブサイトページをご覧ください。

尚、投資家及び顧客企業（サプライチェーンメンバー）に対する規約は[CDP website](#)（英語）をご確認下さい。

詳細は下記[詳細のご案内・便利なリンク集](#)及び御社のダッシュボードをご確認ください。

回答要請質問書

# アカウント作成

## CDPアカウント新規作成



Welcome

Register and join thousands of companies, investors, governments and organizations already discovering invaluable insights from CDP data. Use it to compare companies, enhance corporate engagement, strengthen analysis and gain policy insights. Enter your details for instant access.

Already a CDP user? [Login](#)

Not your email and organization? Please contact your CDP account manager or email [respond@cdp.net](mailto:respond@cdp.net).

Please provide a password

Type the letters you see:

☐ Registering confirms you agree to [CDP's Terms & Conditions](#) and have read and understood [CDP's Privacy Policy](#)

パスワードを設定

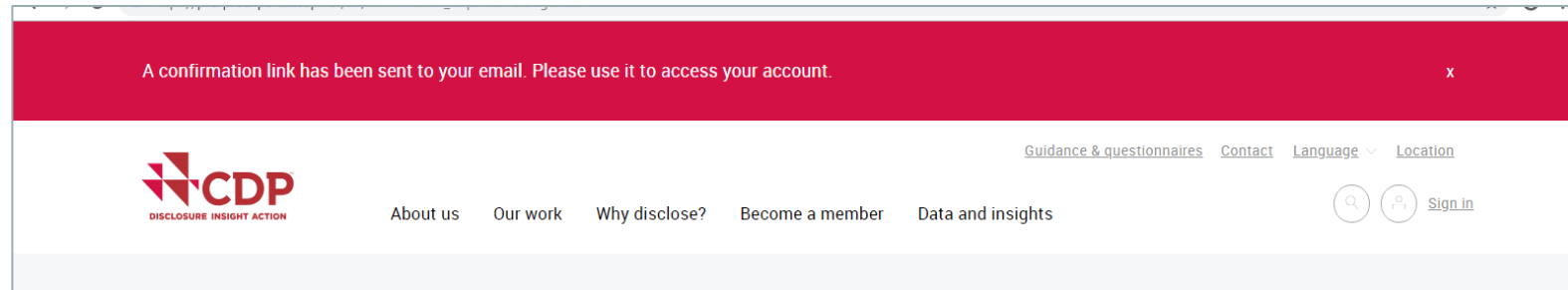
画像に表示される  
英数字を入力

✓を入れる

「登録」をクリック

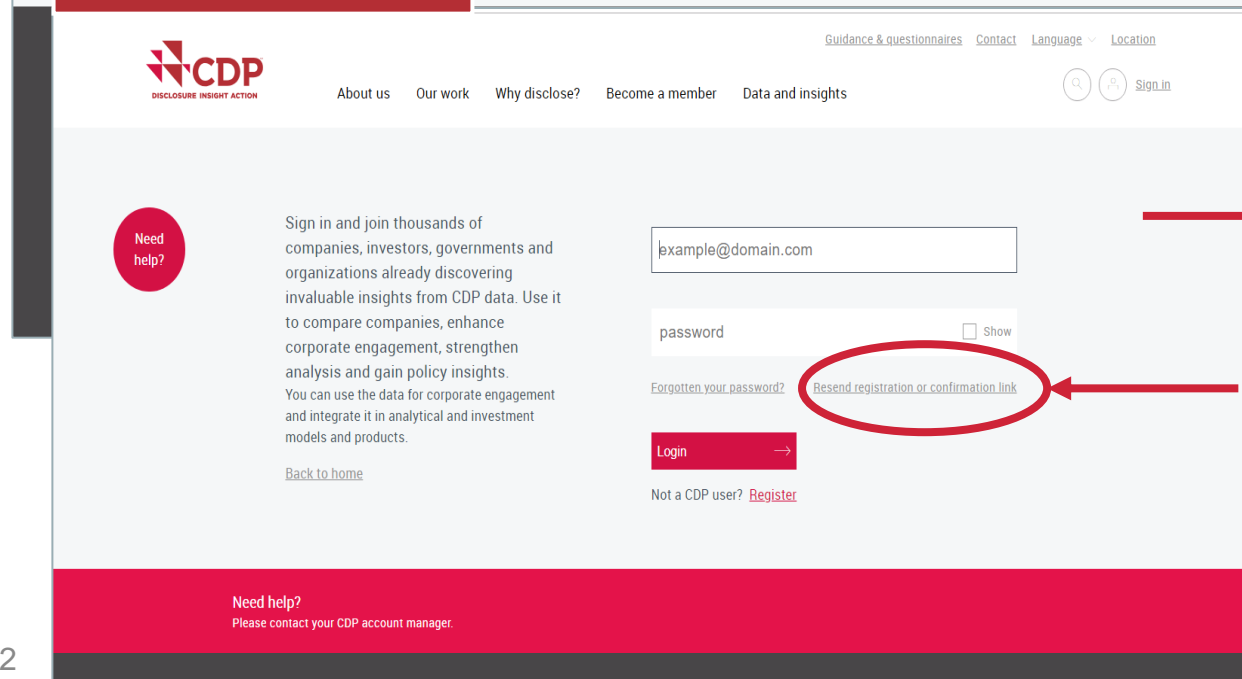
# アカウント作成

## 登録確認リンク

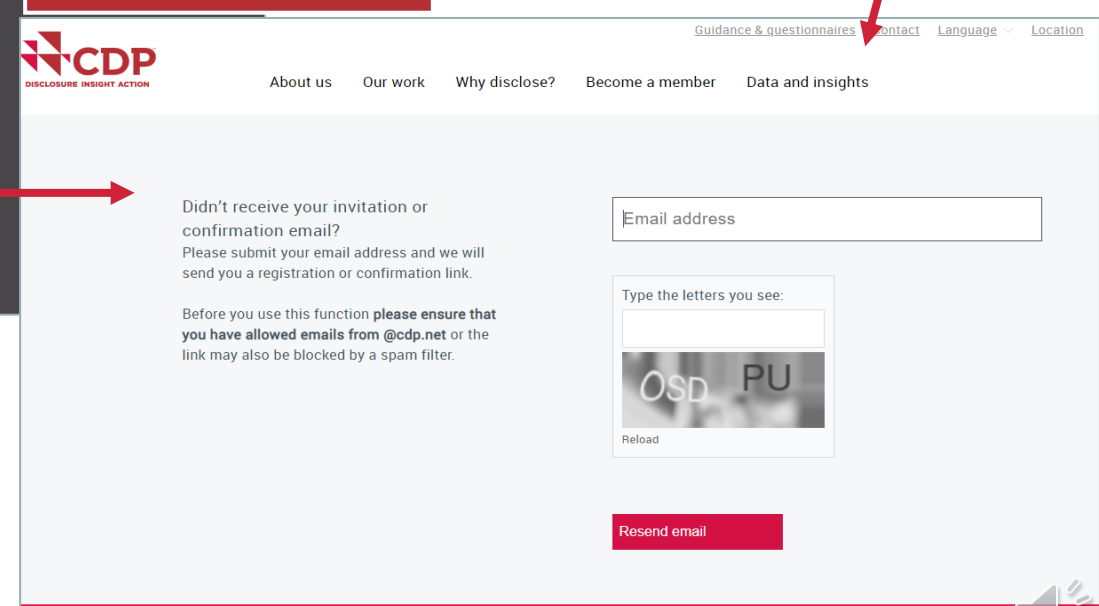


30分経っても届かない場合：  
①サインインページもしくは②メール再送リンク  
より再度メールを送付

### ①サインインページ







### ②メール再送リンク





# アカウント作成

## 確認メール – ログイン

 **Success!** Email confirmed. Please sign in. 

[Guidance & questionnaires](#) [Contact](#) [Language](#)  [Location](#)


[About us](#) [Our work](#) [Why disclose?](#) [Become a member](#) [Data and insights](#)

  [Sign in](#)


**Need help?**

Sign in and join thousands of companies, investors, governments and organizations already discovering invaluable insights from CDP data. Use it to compare companies, enhance corporate engagement, strengthen analysis and gain policy insights. You can use the data for corporate engagement and integrate it in analytical and investment models and products.

[Back to home](#)

 Show

[Forgotten your password?](#) [Resend registration or confirmation link](#)

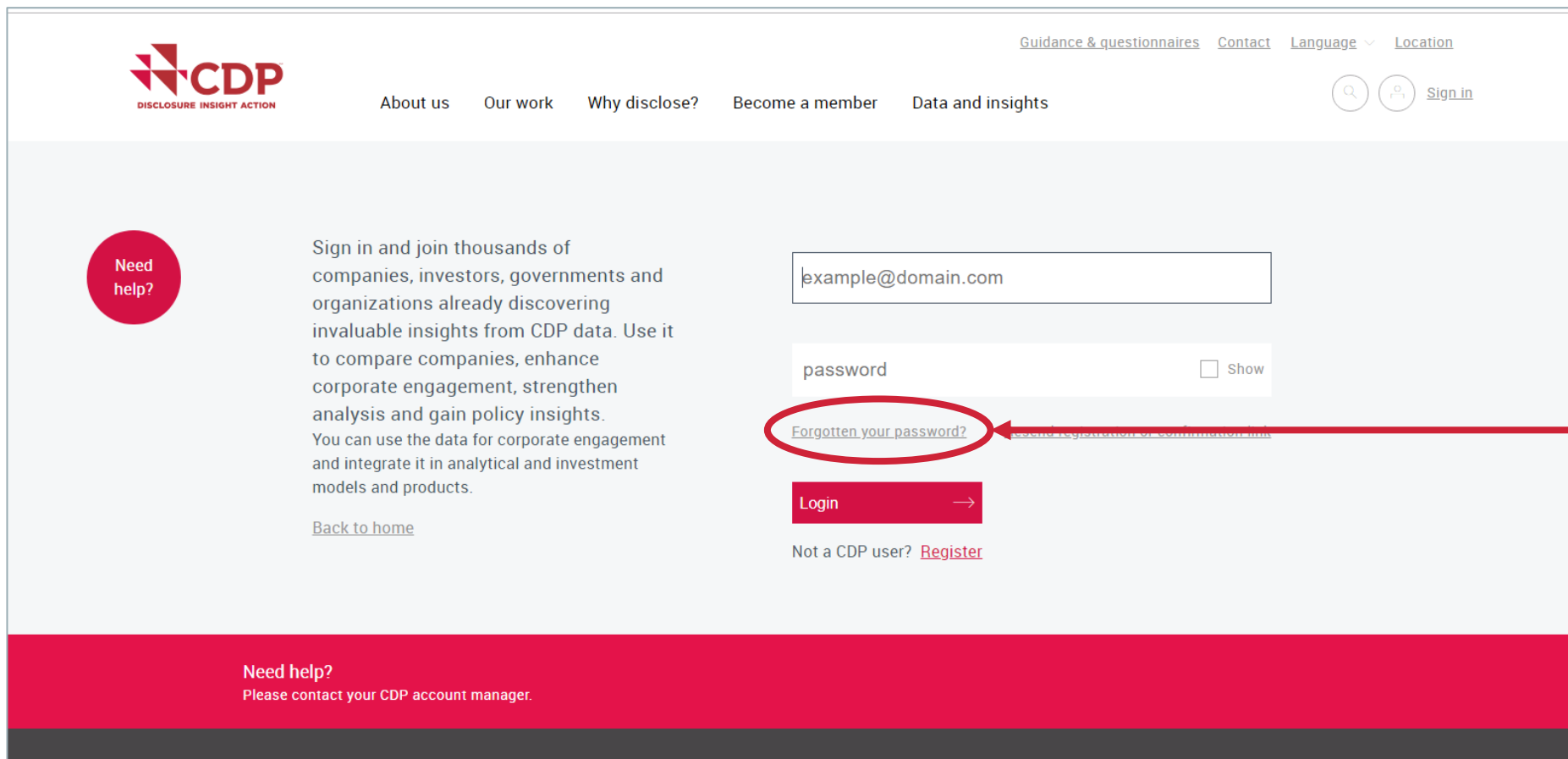
Login 

Not a CDP user? [Register](#)

**Need help?**  
Please contact your CDP account manager

# アカウント作成

## パスワードを忘れた場合①



CDP  
DISCLOSURE INSIGHT ACTION

Guidance & questionnaires Contact Language Location

About us Our work Why disclose? Become a member Data and insights

Search User Sign in

**Need help?**

Sign in and join thousands of companies, investors, governments and organizations already discovering invaluable insights from CDP data. Use it to compare companies, enhance corporate engagement, strengthen analysis and gain policy insights. You can use the data for corporate engagement and integrate it in analytical and investment models and products.

[Back to home](#)

example@domain.com

password ☐ Show

[Forgotten your password?](#)

Login →

Not a CDP user? [Register](#)

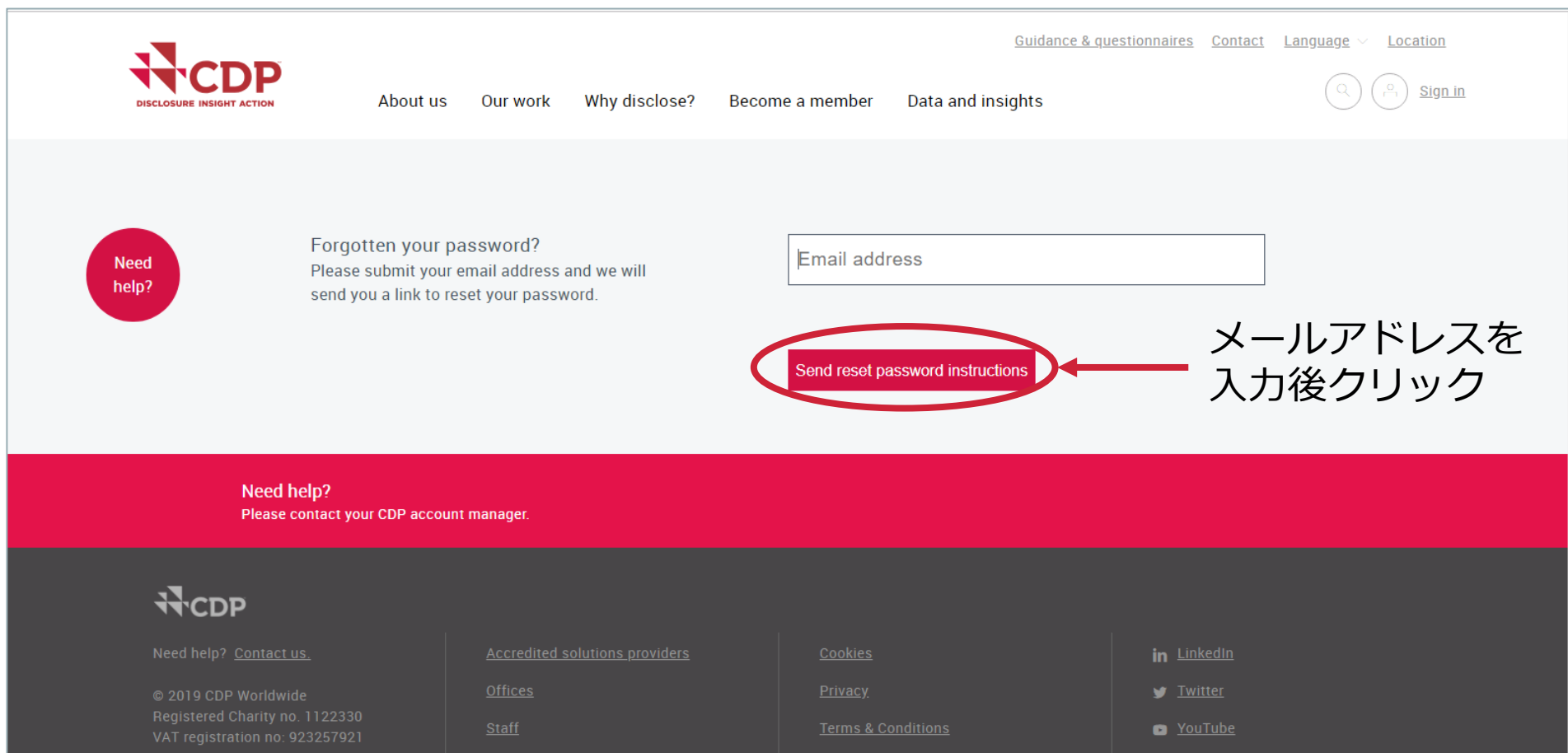
**Need help?**  
Please contact your CDP account manager.

※メールアドレスやパスワードをコピーするとスペースが入り、認識されないことがあります。エラーが出る場合には直接入力をお勧めします。



# アカウント作成

## パスワードを忘れた場合②



Guidance & questionnaires Contact Language Location

About us Our work Why disclose? Become a member Data and insights

Need help?

Forgotten your password?  
Please submit your email address and we will send you a link to reset your password.

Email address

Send reset password instructions

メールアドレスを入力後クリック

Need help?  
Please contact your CDP account manager.

CDP

Need help? [Contact us.](#)

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# アカウント作成

## 登録完了後のサインイン



https://japan.cdp.net/にアクセスし、右上の「サインイン」をクリック

CDPグローバルページ お問い合わせ

CDP  
DISCLOSURE INSIGHT ACTION

CDPジャパン ホーム プログラム イベント 情報開示 開示サポート パートナー

サインイン

私たちは、人々と地球のための長期的な経済の繁栄を実現すべく努めています。情報開示を通じて、投資家、企業、自治体が、自身の環境影響を認識し、真に持続可能な経済を実現すべく行動を起こすよう促しています。

NDC改訂に寄せて >>

CDPについて

CDPは、英国の慈善団体が管理する非政府組織（NGO）であり、投資家、企業、国家、地域、都市が自らの環境影響を管理するためのグローバルな情報開示システムを運営しています。2000年の発足以来、グローバルな環境課題に関するエンゲージメント（働きかけ）の改善に努めてきました。日本では、2005年より活動しています。



# 回答ダッシュボード概要



# 回答ダッシュボード

## 企業ダッシュボード



CDPグローバルページ お問い合わせ

CDP  
DISCLOSURE INSIGHT ACTION

CDPジャパン ホーム プログラム イベント 情報開示 開示サポート パートナー

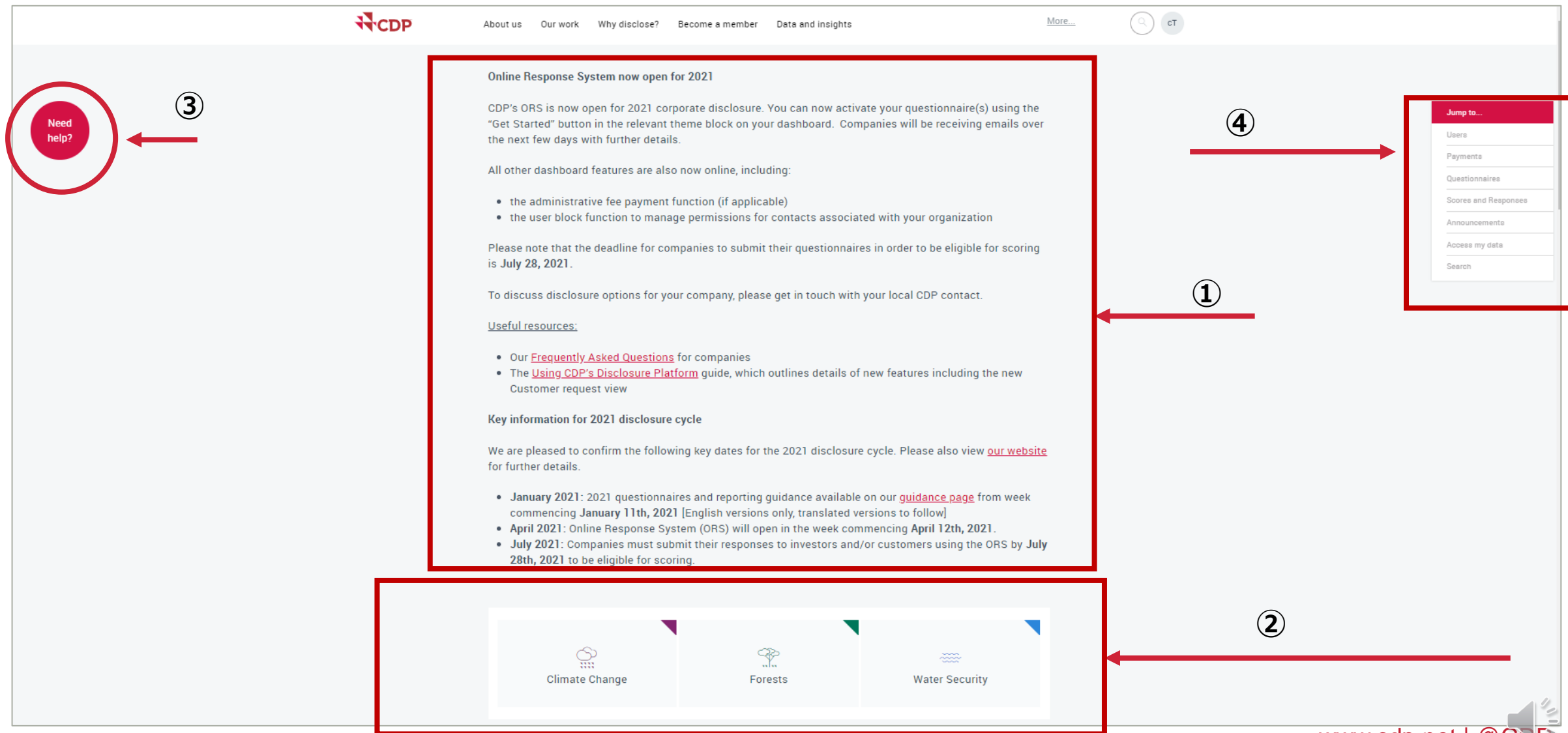
私のアカウント  
**回答ダッシュボード**  
組織詳細  
主要セクター分類  
ガイダンスツール  
サインアウト

私たちは、人々と地球のための長期的な経済の繁栄を実現すべく努めています。情報開示を通じて、投資家、企業、自治体が、自身の環境影響を認識し、真に持続可能な経済を実現すべく行動を起こすよう促しています。



# 回答ダッシュボード

## 企業ダッシュボード



The screenshot shows the CDP Corporate Dashboard with the following content and annotations:

- Annotation 1:** Points to the main content area of the dashboard.
- Annotation 2:** Points to the bottom section containing three theme blocks: Climate Change, Forests, and Water Security.
- Annotation 3:** Points to a red circular button labeled "Need help?" in the top left corner.
- Annotation 4:** Points to a "Jump to..." sidebar menu on the right, which includes links for Users, Payments, Questionnaires, Scores and Responses, Announcements, Access my data, and Search.

**Dashboard Content:**

**Online Response System now open for 2021**

CDP's ORS is now open for 2021 corporate disclosure. You can now activate your questionnaire(s) using the "Get Started" button in the relevant theme block on your dashboard. Companies will be receiving emails over the next few days with further details.

All other dashboard features are also now online, including:

- the administrative fee payment function (if applicable)
- the user block function to manage permissions for contacts associated with your organization

Please note that the deadline for companies to submit their questionnaires in order to be eligible for scoring is **July 28, 2021**.

To discuss disclosure options for your company, please get in touch with your local CDP contact.

Useful resources:

- Our [Frequently Asked Questions](#) for companies
- The [Using CDP's Disclosure Platform](#) guide, which outlines details of new features including the new Customer request view

**Key information for 2021 disclosure cycle**

We are pleased to confirm the following key dates for the 2021 disclosure cycle. Please also view [our website](#) for further details.

- January 2021:** 2021 questionnaires and reporting guidance available on our [guidance page](#) from week commencing **January 11th, 2021** [English versions only, translated versions to follow]
- April 2021:** Online Response System (ORS) will open in the week commencing **April 12th, 2021**.
- July 2021:** Companies must submit their responses to investors and/or customers using the ORS by **July 28th, 2021** to be eligible for scoring.

**Theme Blocks:**

- Climate Change
- Forests
- Water Security

# 回答ダッシュボード

## ユーザーアカウント情報の編集・確認

[About us](#) [Our work](#) [Why disclose?](#) [Become a member](#) [Data and insights](#) [More...](#)

UN

My account

Response dashboard

Guidance tool

Sign out

Details

First name \*

User

Last name \*

Name

Email ?

ynh.too@cdp.test

Organization ?

Your Company Ltd.

Business Phone

Business Phone

Job title

Job title

Your cultural settings

Please select

[Help](#)

Preferred email language ?

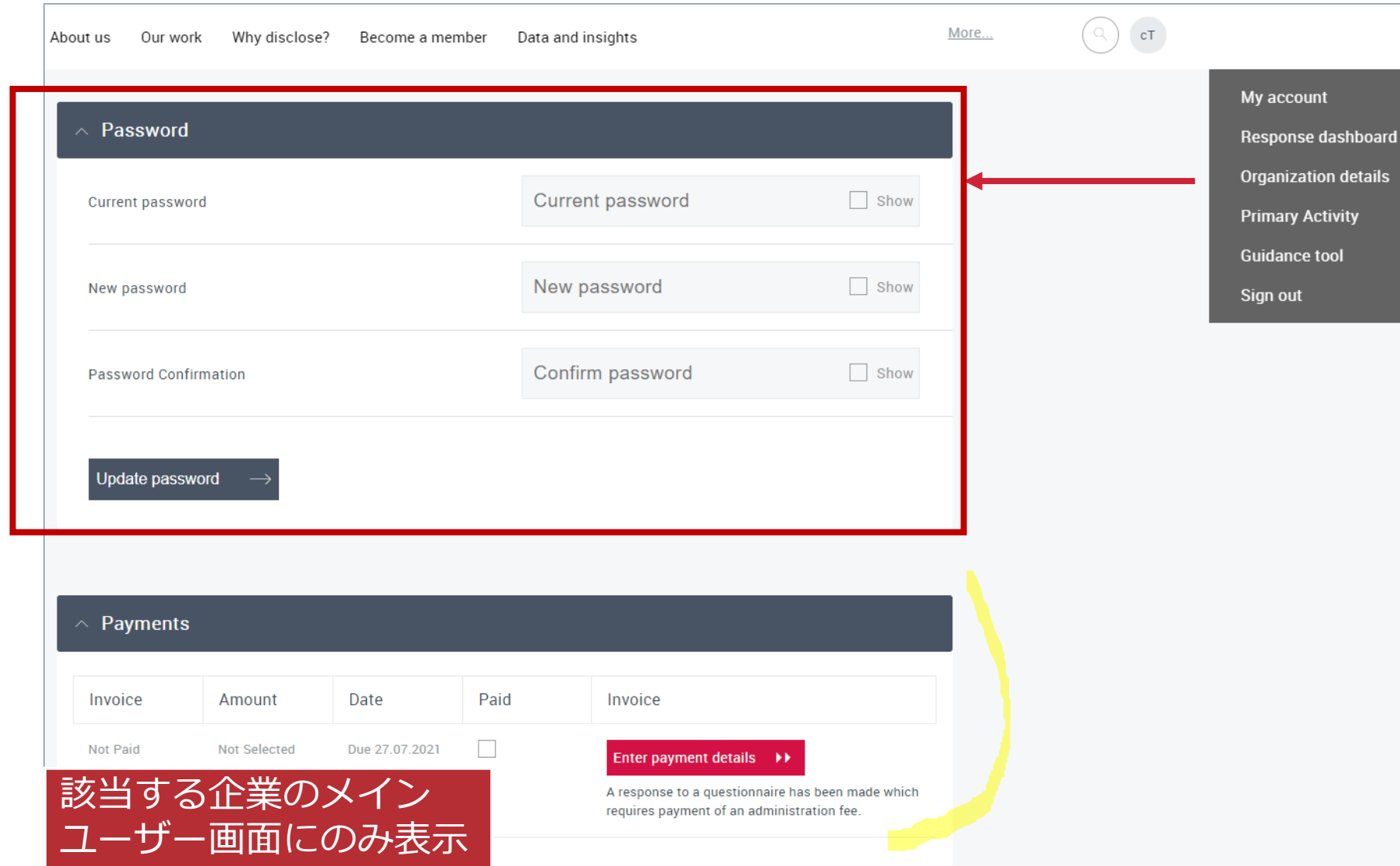
Please select

Update details

Cultural setting	Decimal separator	Group separator	Example of numeric question	Date format
Japanese (Japan)	.	,	1,234,567.89	YYYY/MM/DD

# 回答ダッシュボード

ユーザーアカウントパスワードの変更・支払い状況の確認 (該当する場合のみ)



About us   Our work   Why disclose?   Become a member   Data and insights   [More...](#)   🔍   cT

^ Password

Current password   Current password   ☐ Show

New password   New password   ☐ Show

Password Confirmation   Confirm password   ☐ Show

Update password →

^ Payments

Invoice	Amount	Date	Paid	Invoice
Not Paid	Not Selected	Due 27.07.2021	<input type="checkbox"/>	<a href="#">Enter payment details &gt;&gt;</a>

該当する企業のメイン  
ユーザー画面にのみ表示


A response to a questionnaire has been made which requires payment of an administration fee.

# 回答ダッシュボード


## 企業ダッシュボード




[About us](#) [Our work](#) [Why disclose?](#) [Become a member](#) [Data and insights](#) [More...](#)



Climate Change




Forests



Water Security

Users

Climate Change 2021



**Are you intending to complete this questionnaire? Tell us now!**

Check organization details Due ASAP

Submission to CDP's investor signatories ([panel of 590+](#)) Due July 28 2021

Submission to your customers ([1 request/s](#)) Due July 28 2021

Get Started

My account

Response dashboard

Guidance tool

Sign out

Questionnaires

Scores and Responses

Announcements

Access my data

Search



# 回答ダッシュボード

## テーマ別回答要請質問書の情報



Climate Change 2021

Are you intending to complete this questionnaire? Tell us now!

Get Started

Check organization details

Due ASAP

Submission to CDP's investor signatories (panel of 590+).

Due July 28 2021

Submission to your customers (1 request/s)

Due July 28 2021

Water Security 2021

Are you intending to complete this questionnaire? Tell us now!

Get Started

Check organization details

Due ASAP

Submission to your customers (1 request/s)

Due July 28 2021

# 回答ダッシュボード

## 質問書ブロック

Climate Change 2021

Are you intending to complete this questionnaire? Tell us now! [Get Started](#)

Check organization details	Due ASAP	...
Submission to CDP's investor signatories ( <a href="#">panel of 590+</a> )	Due July 28 2021	...
Submission to your customers ( <a href="#">1 request/s</a> )	Due July 28 2021	...

You have been requested by 1 customer to respond to this questionnaire.

ABC

Email ?

Guidance tool

CDP technical note - Units of measure conversions <a href="#">Download</a>	CDP technical note - Special conditions for reporting Scope 1 emissions <a href="#">Download</a>	CDP technical note - Scope 3 category 11 emissions for oil and gas companies <a href="#">Download</a>
CDP technical note - Scope 3 category 11 emissions for coal companies <a href="#">Download</a>	CDP technical note - Guidance for companies with coal reserves <a href="#">Download</a>	CDP technical note - Fuel definitions <a href="#">Download</a>

[Search more documents](#)

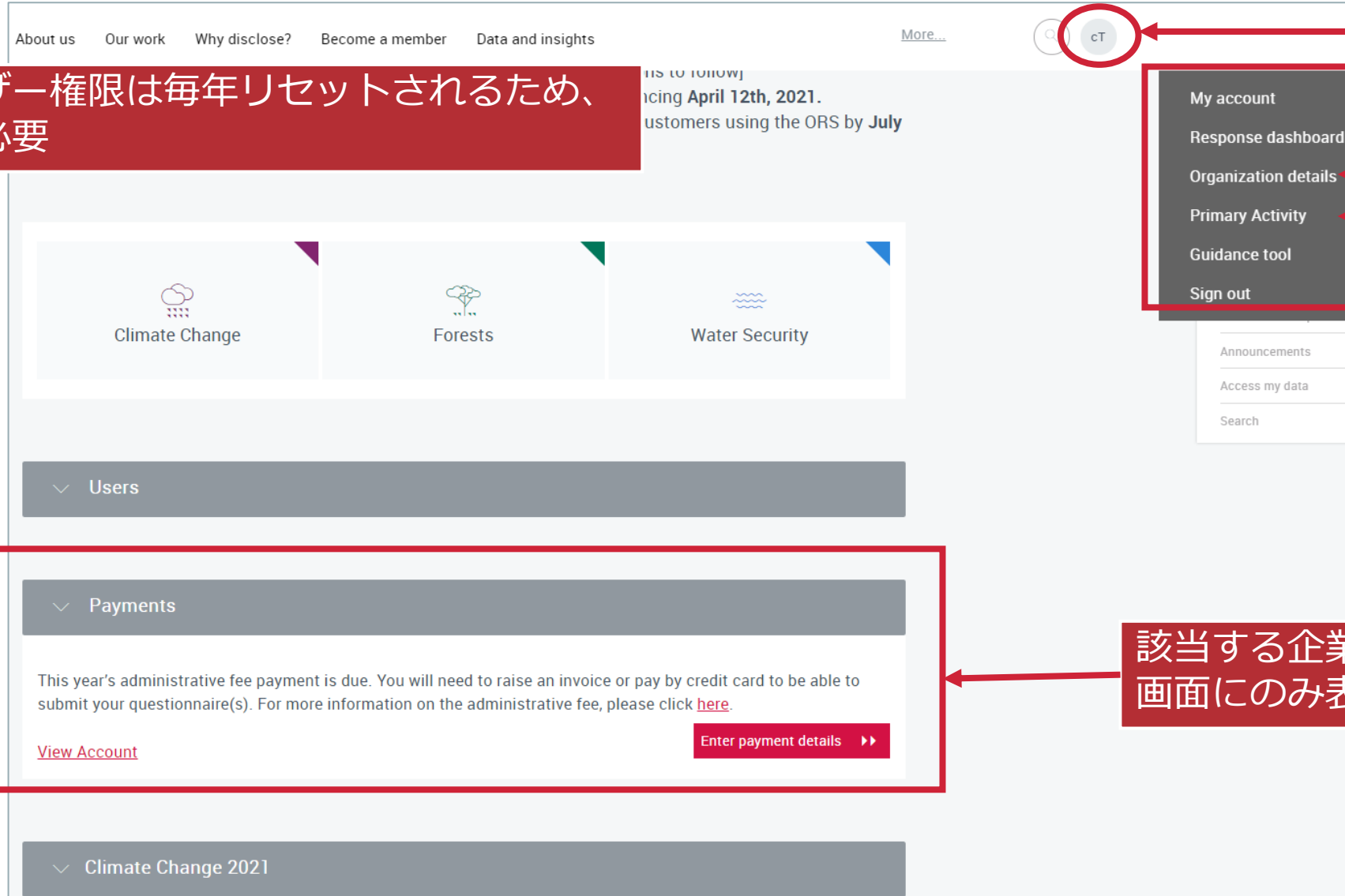
Events & Webinars

# ユーザー権限

# ユーザー権限

## メインユーザーダッシュボード

メインユーザー画面




※メインユーザー権限は毎年リセットされるため、登録手続きが必要

該当する企業のメインユーザー画面にのみ表示

# ユーザー権限

## ユーザー詳細の閲覧

 Users

These permissions apply to all questionnaires in this response cycle. For more information on User roles, [please see the User section of the FAQs.](#)

Main User

UN

User Name

メインユーザー

Contributor

YH

Your Name Here

編集

View Only

WR

Will Read

閲覧専用

# ユーザー権限

## ユーザーの追加・削除・権限変更①

メインユーザー画面



Users

These permissions apply to all questionnaires in this response cycle. For more information on User roles, [please see the User section of the FAQs.](#)

Main User

UN User Name

Contributor

YH Your Name Here

View Only

WR Will Read

Add New User

閲覧専用へ権限変更

メインユーザー  
へ権限変更

[Change to View Only](#)

[Make Main User](#)

[Remove User](#)

編集可能へ権限変更

[Change to Contributor](#)

[Remove User](#)

ユーザー削除

ユーザー追加

Add New User

# ユーザー権限

## ユーザーの追加・削除・権限変更②

メインユーザー画面



# ユーザー権限

## ユーザー権限の種類

### メインユーザーのメニューバー

My account

Response dashboard

Organization details

Primary Activity

Guidance tool

Sign out

	Main User	Contributor	View Only	Subsidiary Contact
	Responsible for organization's response(s). Only one contact can be the Main User.	Contributors can collaborate with multiple colleagues, who can all directly access the Online Response System.	This type of user role can be used for sharing the response(s) with colleagues for review or sign off purposes.	This user role is only for contacts who are named on a subsidiary request which has rolled up to the parent invitation. This role can only be assigned by CDP.
Can access response	✓	✓	✓	
Can enter, save, edit data	✓	✓		
Submits questionnaire on behalf of organization:  * Handles payment of the administrative fee via the online dashboard (check if fees apply to you)  * Accepts terms of responding	✓			
Controls access rights on behalf of the organization to organization's response(s) via the system, or authorizes CDP to make these changes:  * Adds new users to the system  * Removes users from the system - Changes access rights for existing users e.g. from contributor to view only  * Changes designation of the Main User rights to another contact within the organization  * Authorizes addition of users from external parties e.g. consultants, contacts from subsidiary organizations	✓			
Key contact point for CDP relating to the disclosure period and organization's response(s):  * Receives reminder emails  * May be contacted by CDP about events, or other relevant information or activities  * Receives confirmation of submission  * Receives notifications relating to response(s)	✓			

### ユーザーブロック






# 回答を開始する 質問書のアクティベート

# 回答開始

## STEP1:參加確認

Climate Change 2021




**Are you intending to complete this questionnaire?** Tell us now!

Get Started

Check organization details	Due ASAP	***
Submission to CDP's investor signatories ( <a href="#">panel of 590+</a> )	Due July 28 2021	***
Submission to your customers ( <a href="#">1 request/s</a> )	Due July 28 2021	***

Water Security 2021



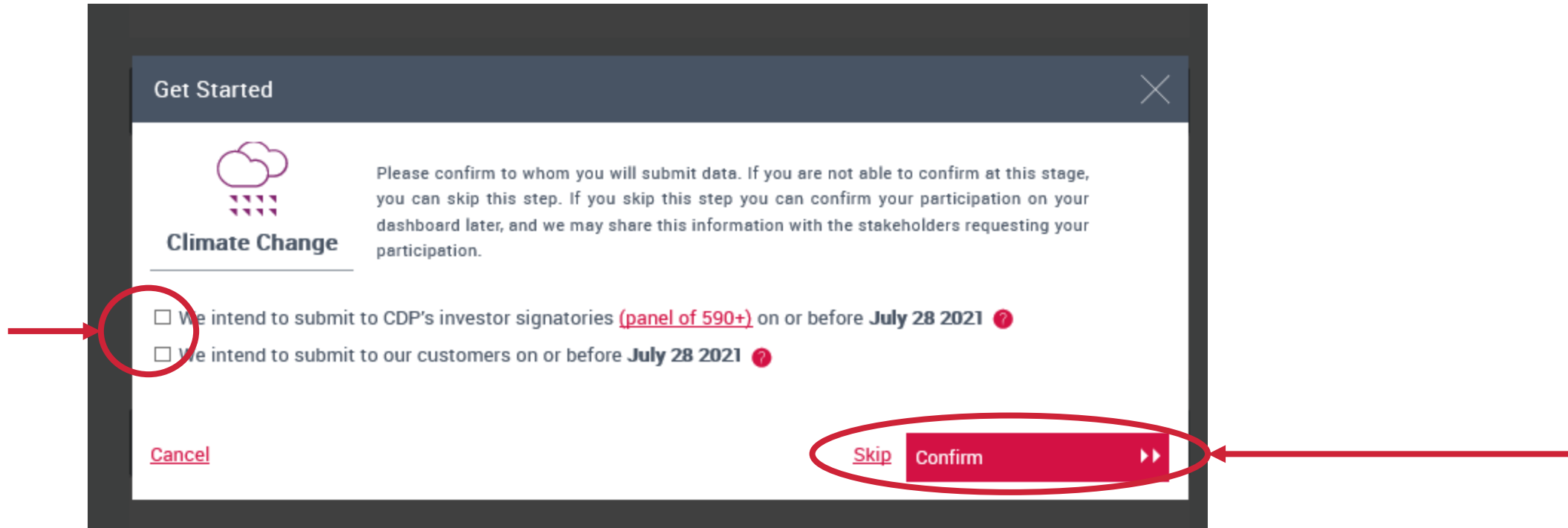
**Are you intending to complete this questionnaire?** Tell us now!

Get Started


Check organization details	Due ASAP	***
Submission to your customers ( <a href="#">1 request/s</a> )	Due July 28 2021	***

# 回答開始

## STEP1:参加確認 - 回答提出ステークホルダー確認






Get Started



**Climate Change**

Please confirm to whom you will submit data. If you are not able to confirm at this stage, you can skip this step. If you skip this step you can confirm your participation on your dashboard later, and we may share this information with the stakeholders requesting your participation.


- ☐ We intend to submit to CDP's investor signatories [\(panel of 590+\)](#) on or before **July 28 2021** 
- ☐ We intend to submit to our customers on or before **July 28 2021** 


[Cancel](#) [Skip](#) [Confirm](#) 

# 回答開始

## STEP2:メインユーザー登録

Climate Change 2021

 You will be the Main User for your organization's response.

 For more information about the main user role and implications, please review the relevant section in the [FAQ](#).

	Main User	Contributor	View Only
Access dashboard and view responses	✓	✓	✓
Update organization details	✓		
Start responses	✓		
Answer questions	✓	✓	
Submit final response/accept Terms	✓		
Control user roles	✓		
Key contact for CDP - will receive reminder and notification emails	✓		
Pay disclosure administrative fee if applicable	✓		

☐ I confirm that I am authorized to be the Main user for my organization

☐ I will not be the Main User

OK

※メインユーザー権限は毎年リセットされるため、登録手続きが必要

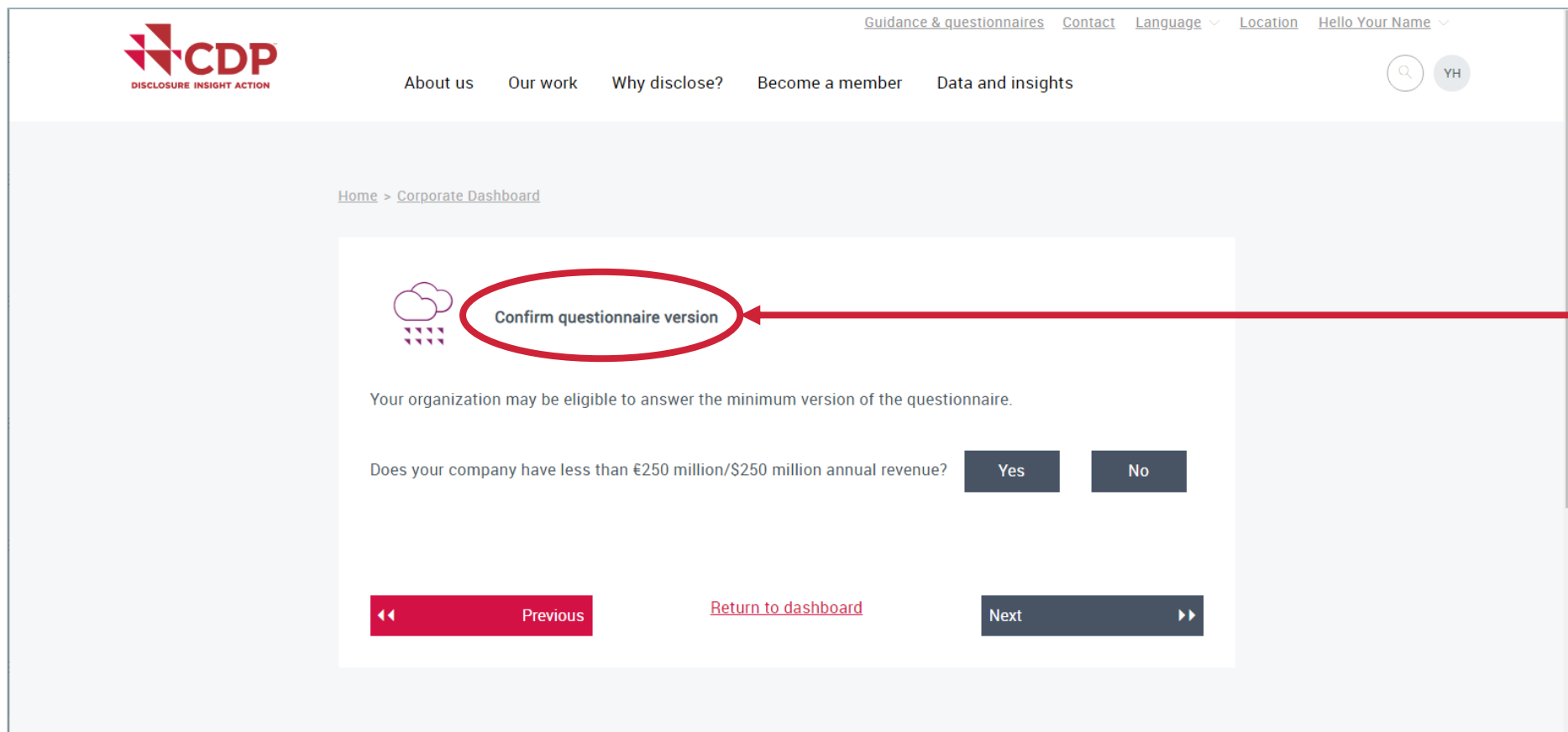
メインユーザーにならない場合

# 回答開始

## STEP4:質問書バージョン選択①

投資家要請企業はSTEP 5 へ（この画面は非表示）

顧客のみ回答要請(SC Only)企業に表示される画面




The screenshot shows the CDP Corporate Dashboard interface. At the top, there is a navigation bar with the CDP logo, links for 'Guidance & questionnaires', 'Contact', 'Language', 'Location', and 'Hello Your Name'. Below this is a secondary navigation bar with links for 'About us', 'Our work', 'Why disclose?', 'Become a member', and 'Data and insights'. The main content area displays a breadcrumb trail 'Home > Corporate Dashboard' and a section titled 'Confirm questionnaire version' with a cloud icon. Below the title, it states 'Your organization may be eligible to answer the minimum version of the questionnaire.' and asks 'Does your company have less than €250 million/\$250 million annual revenue?' with 'Yes' and 'No' buttons. At the bottom, there are navigation buttons: 'Previous', 'Return to dashboard', 'Next', and a 'YH' button in the top right corner.

# 回答開始

## STEP4:質問書バージョン選択②

顧客のみ回答要請(SC Only)企業に表示される画面

[Home](#) > [Corporate Dashboard](#)



### Confirm questionnaire version

Your organization is eligible to answer the minimum version of the questionnaire, but you can choose to complete the full version. Please confirm your questionnaire choice below:

Does your company have less than €250 million/\$250 million annual revenue? Yes

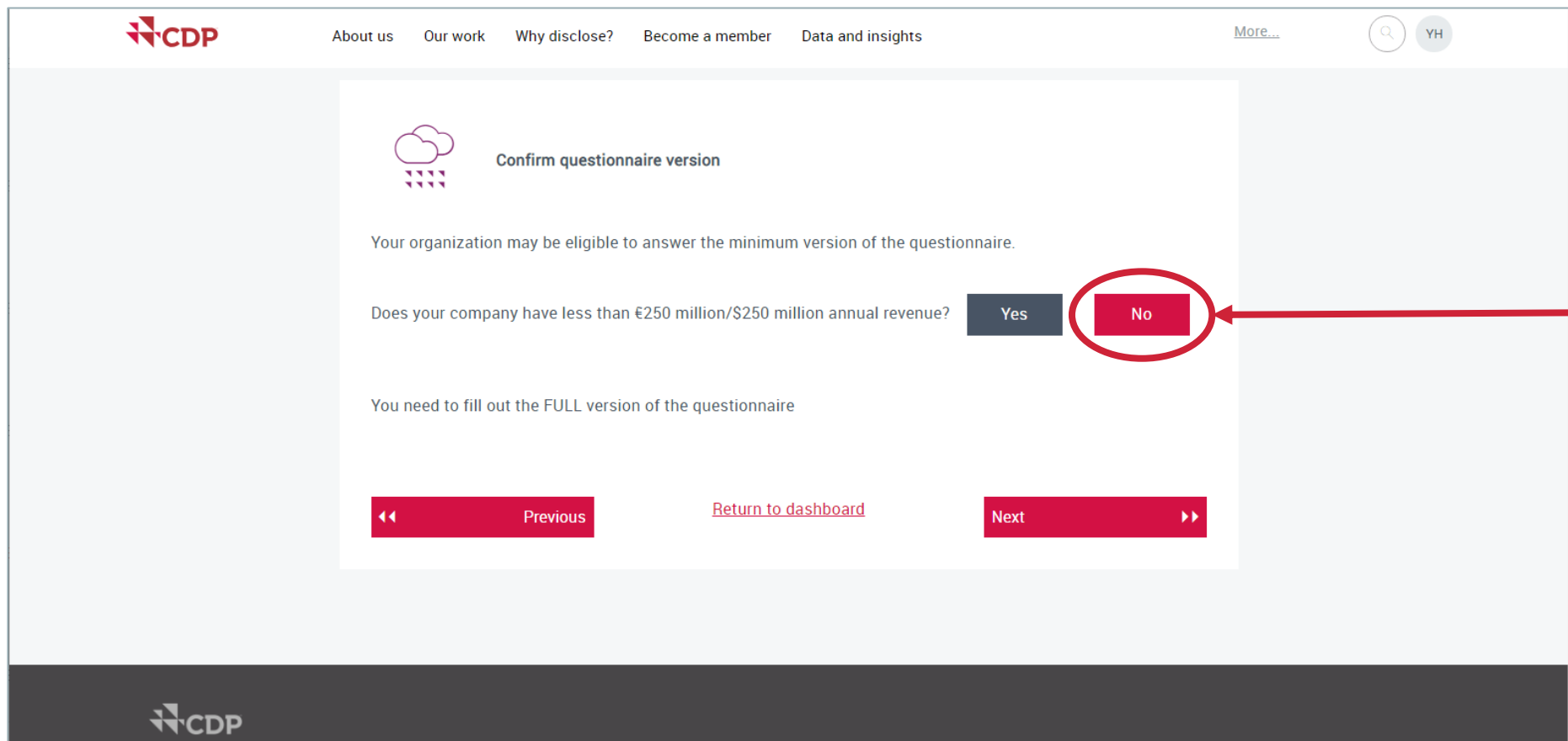
- ☒ We will complete the FULL version of the questionnaire.
- ☐ We will complete the MINIMUM version of the questionnaire. Important note: No sector-specific questions are included in the minimum version. Responses to the minimum version will only be scored in certain circumstances. Please see our [Scoring Introduction](#) for more information on scoring eligibility.

⏪ Previous [Return to dashboard](#) Next ⏩

# 回答開始

## STEP4:質問書バージョン選択③

顧客のみ回答要請(SC Only)企業に表示される画面



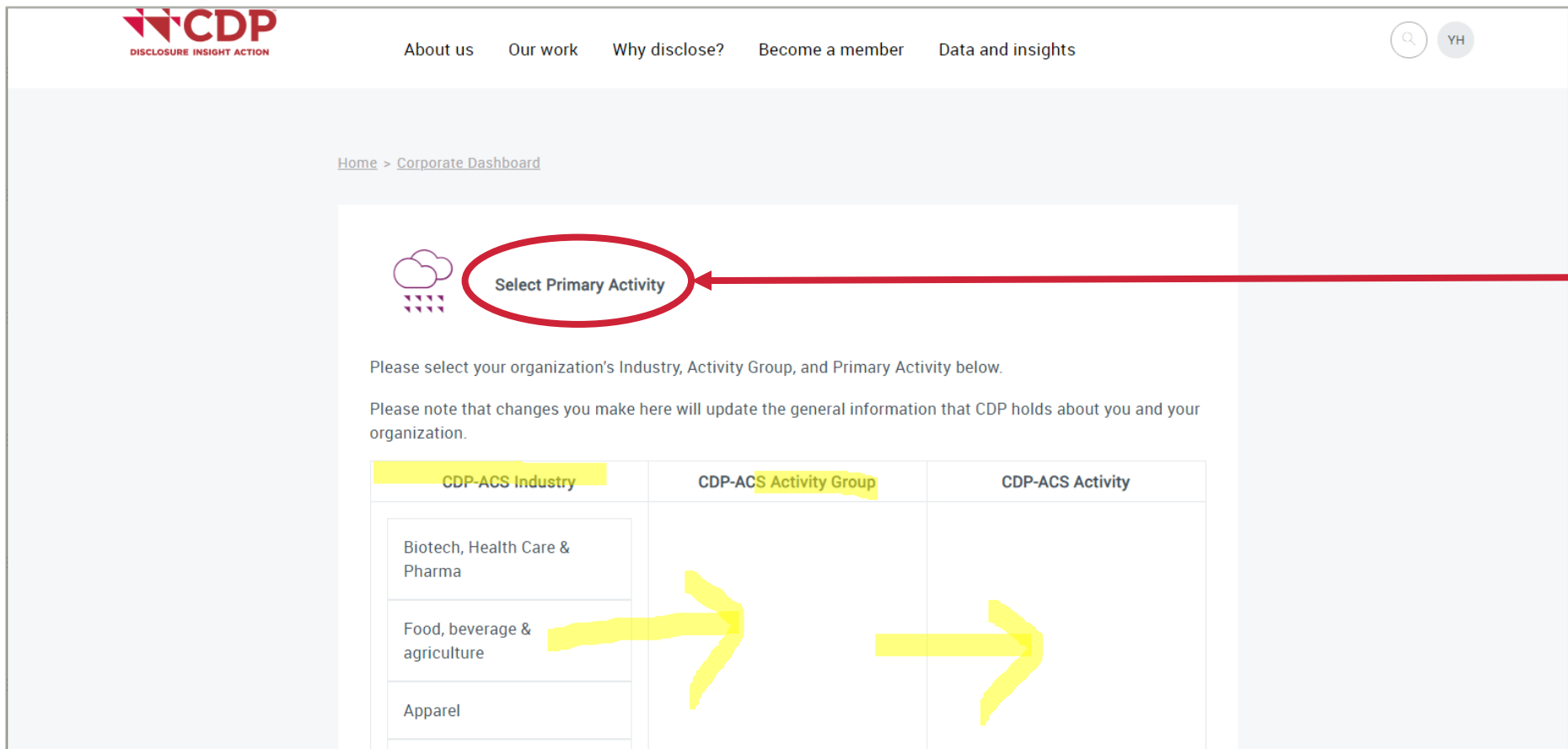
The screenshot shows the CDP website's questionnaire confirmation page. The header includes the CDP logo and navigation links: "About us", "Our work", "Why disclose?", "Become a member", and "Data and insights". A search icon and "YH" are also present. The main content area features a cloud icon with raindrops and the title "Confirm questionnaire version". Below this, a message states: "Your organization may be eligible to answer the minimum version of the questionnaire." A question is posed: "Does your company have less than €250 million/\$250 million annual revenue?". Two buttons are provided: "Yes" (dark blue) and "No" (red). The "No" button is circled in red, and a red arrow points to it from the right. Below the question, a message reads: "You need to fill out the FULL version of the questionnaire". At the bottom, there are three buttons: "Previous" (red with left arrow), "Return to dashboard" (blue link), and "Next" (red with right arrow). The footer contains the CDP logo.

# 回答開始


## STEP5:プライマリーアクティビティ選択①

投資家要請企業はSTEP6へ（この画面は非表示）

顧客のみの回答要請(SC Only)企業に表示される画面



Home > Corporate Dashboard

 **Select Primary Activity**

Please select your organization's Industry, Activity Group, and Primary Activity below.

Please note that changes you make here will update the general information that CDP holds about you and your organization.

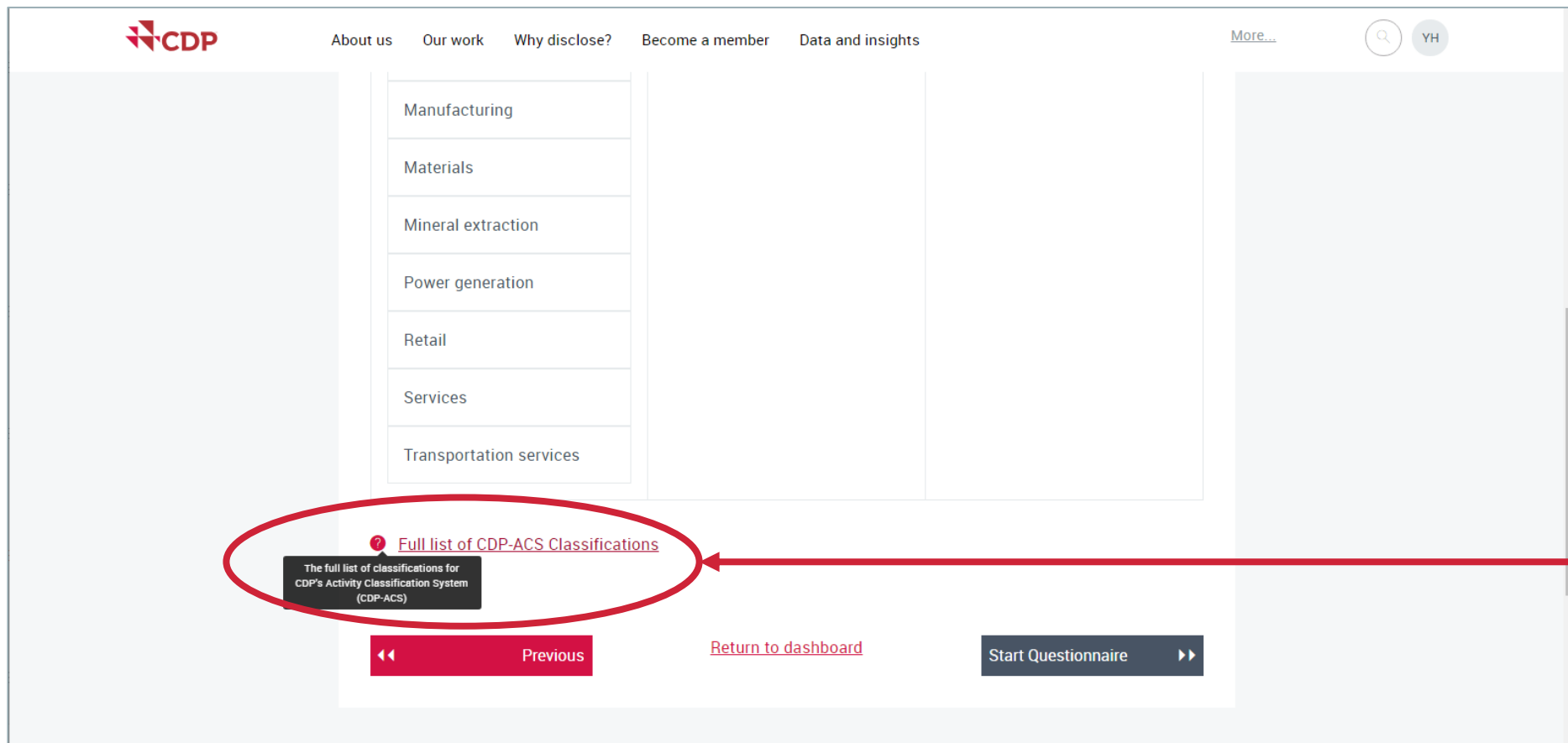
CDP-ACS Industry	CDP-ACS Activity Group	CDP-ACS Activity
Biotech, Health Care & Pharma		
Food, beverage & agriculture		
Apparel		



# 回答開始

## STEP5:プライマリーアクティビティ選択②

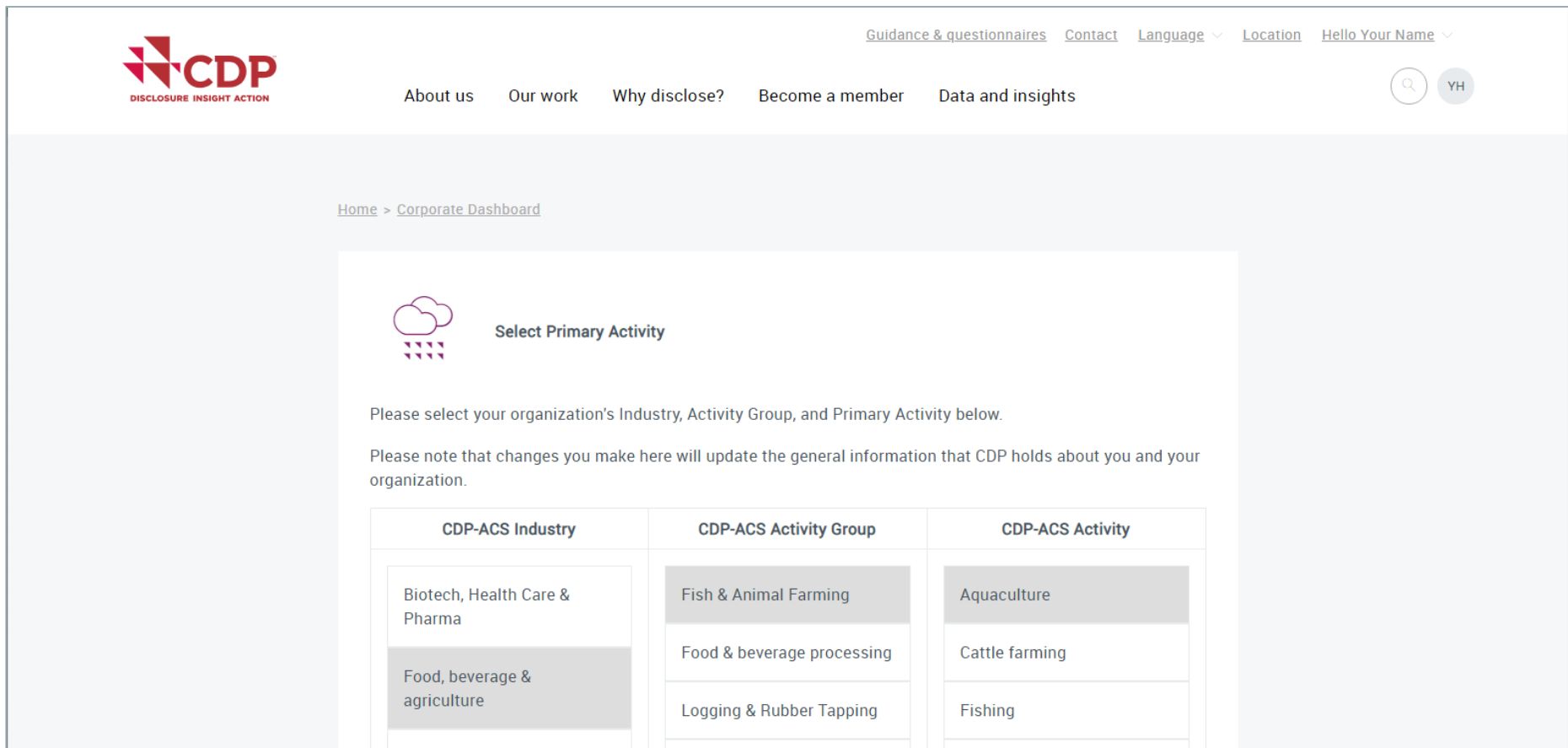
顧客のみ回答要請(SC Only)企業に表示される画面



# 回答開始

## STEP5:プライマリーアクティビティ選択③

顧客のみ回答要請(SC Only)企業に表示される画面



CDP DISCLOSURE INSIGHT ACTION

[Guidance & questionnaires](#) [Contact](#) [Language](#) [Location](#) [Hello Your Name](#)

About us Our work Why disclose? Become a member Data and insights

[Home](#) > [Corporate Dashboard](#)

### Select Primary Activity

Please select your organization's Industry, Activity Group, and Primary Activity below.

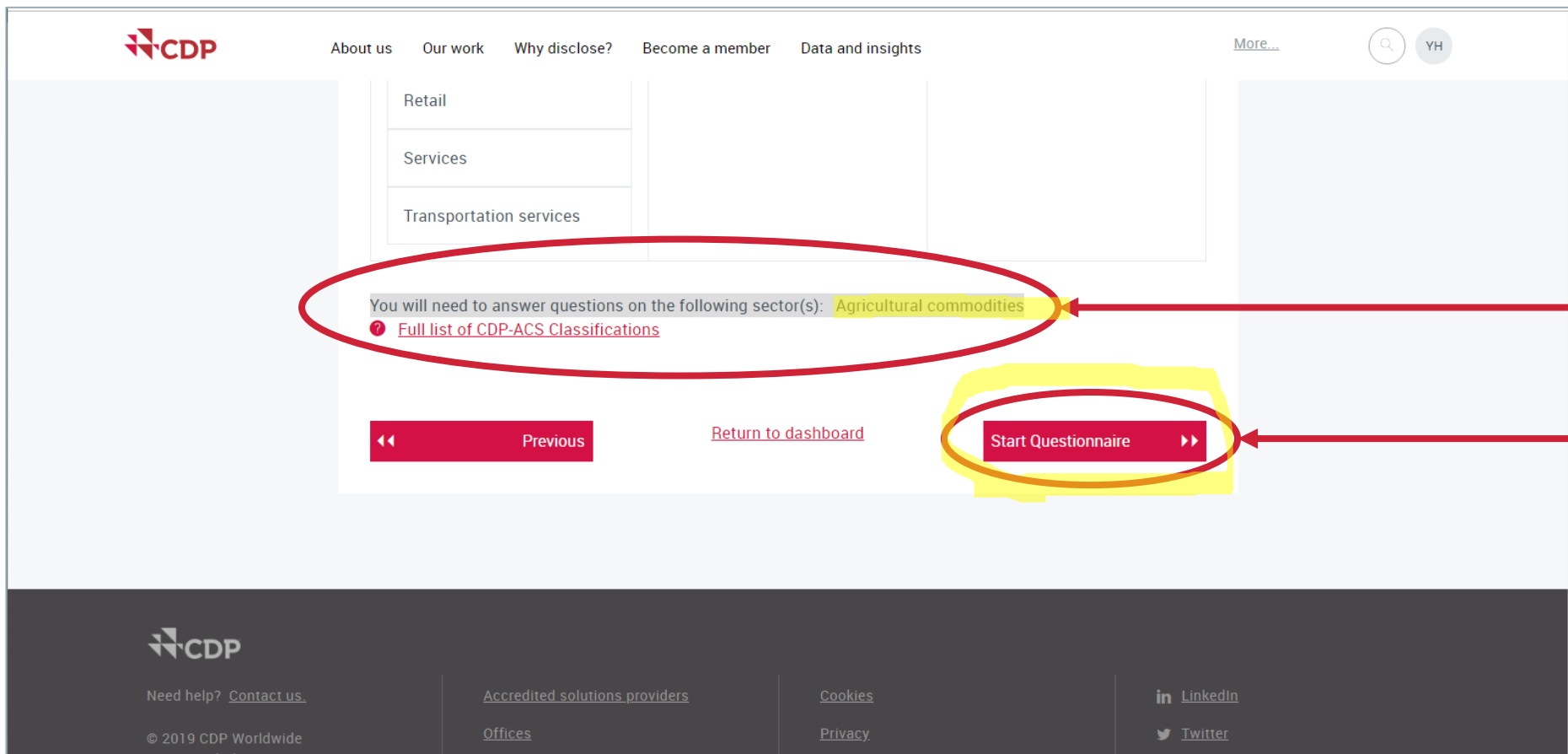
Please note that changes you make here will update the general information that CDP holds about you and your organization.

CDP-ACS Industry	CDP-ACS Activity Group	CDP-ACS Activity
Biotech, Health Care & Pharma	Fish & Animal Farming	Aquaculture
Food, beverage & agriculture	Food & beverage processing	Cattle farming
	Logging & Rubber Tapping	Fishing

# 回答開始

## STEP5:プライマリーアクティビティ選択④

顧客のみ回答要請(SC Only)企業に表示される画面



CDP

About us Our work Why disclose? Become a member Data and insights More...

Retail

Services

Transportation services

You will need to answer questions on the following sector(s): **Agricultural commodities**

[Full list of CDP-ACS Classifications](#)

Previous Return to dashboard Start Questionnaire

CDP

Need help? [Contact us](#)

Accredited solutions providers

Offices

Cookies

Privacy

in LinkedIn

Twitter

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# 回答開始

## STEP6:プライマリーセクター別質問書の確認

2021 NEW !!

**Review your organization's CDP-ACS**

Summary of your company's CDP-ACS classification

CDP-ACS Industry	CDP-ACS Activity Group	CDP-ACS Activity	Questionnaire Sector
Food, beverage & agriculture	Food & beverage processing	Baked goods & cereals	

Your organization's primary questionnaire sector:  
**Food, beverage & tobacco**

Your organization's primary CDP-ACS Activity:  
**Baked goods & cereals**

Your organization's additional questionnaire sectors: General

- ▲ You will receive a score based on your response to the primary questionnaire sector questionnaire.  
Not all responses will be scored in 2020, [click here](#) for further information.  
The minimum version of the questionnaire does not contain sector-specific questions.
- ▲ For guidance on how to identify sector specific questions within your questionnaire [click here](#).
- ▲ For more information on CDP's Activity Classification System (CDP-ACS) please see our [FAQ](#). For a full list of the CDP-ACS classifications [click here](#).
- ▲ To discuss changing your questionnaire sector, or Primary Activity under CDP's CDP-ACS classification system, please contact your local CDP office.

[Previous](#) [Return to dashboard](#) [Start Questionnaire](#)

My account

Response dashboard

Organization details

**Primary Activity**

Guidance tool

Sign out

# 回答開始

## STEP7:参加確認・質問書バージョン編集（該当する場合のみ）

Climate Change 2021

Participation Confirmed Completed March 11 2021 ✓

Organization details confirmed Completed March 11 2021 ✓

Submission to CDP's investor signatories (panel of 590+) Due July 28 2021 Enter Questionnaire >>

Submission to your customers (1 request/s) Due July 28 2021

You have been requested by 1 customer to respond to this questionnaire.

ABC

Email ?

**Participation Confirmed**

Completed March 11 2021

We intend to submit to CDP's investor signatories (panel of 590+). Yes

We intend to submit to our customers (1 request/s) Yes

**Change Answers**

**Questionnaire Version**

☒ We will complete the FULL version of the questionnaire.

☐ We will complete the MINIMUM version of the questionnaire. Important note: No sector-specific questions are included in the minimum version. Responses to the minimum version will only be scored in certain circumstances. Please see our [Scoring Introduction](#) for more information on scoring eligibility.

Save

該当する場合のみ表示



## CDPジャパン事務局

Address: 東京都千代田区大手町2-2-1新大手町ビル3階



Tel: +81 (0)3 6225 2232



<https://japan.cdp.net/> (日本語サイト)



Contact email address:

[japan@cdp.net](mailto:japan@cdp.net)

[supplychain.japan@cdp.net](mailto:supplychain.japan@cdp.net)

[accounts.japan@cdp.net](mailto:accounts.japan@cdp.net)

一般的なお問い合わせ

CDPサプライチェーンプログラムについて

回答事務費用の原本発行依頼



## ユーザーガイド資料 (英語)

[Using CDP's Disclosure Platform - Companies](#)

