

CDP Cities Report – inclusion of climate equity

Request for Consultancy Proposals

1. Overview	<p>CDP is inviting proposals from consultancy firms to review and provide climate equity contributions to a CDP Cities report as part of the CDP Cities programme.</p> <p>The consultancy is expected to be estimated at 2-3 days of work that will run over an estimated period of 2 months, with the final product being delivered by October 2022.</p> <p>The application deadline for proposals is 22 August 2022.</p> <p>Interested applicants must be eligible to work legally in the UK.</p> <p>If you are interested in sending a proposal and for further information, please contact amy.bills@cdp.net and Chiara.poultene@cdp.net</p>
2. Background	<p>About CDP</p> <p>CDP was founded in the UK as the Carbon Disclosure Project in 2000 and pioneered the concept of environmental disclosure as a fiduciary responsibility. In 2003, CDP launched the world's first standardized process to seek disclosure of environmental performance information on behalf of investors, The CDP system today remains the world's only integrated environmental disclosure system, now covering climate change, water and forests.</p> <p>Today more than 13,000 companies disclose through the CDP Platform and various disclosure programs and roughly 600 financial services institutions representing roughly \$110 trillion in assets under management are signatories to CDP's investor requests for disclosure.</p> <p>In addition, CDP secures disclosure from over 1,100 cities, states and regions globally. CDP data and information are drawn upon by countless organizations in both public and private sector and CDP maintains a rubric of licensing or pro bono approaches to data dissemination.</p> <p>CDP is a unique and pivotal entity in the ecosystem of environmental protection, and our disclosure data underpins the work of countless other environmental protection efforts. Growth in CDP disclosure has catalysed significant shifts in capital from high-carbon to low-carbon, and the growth in ESG and sustainable investment.</p> <p>About CDP Cities</p>

	<p>We support over 1,000 cities globally to report environmental data each year, helping them to manage emissions, build resilience and create better places for people to live and work. This information is used by major universities, the UNFCCC, the World Bank, the IPCC, and many other organisations which rely on CDP's city data for research and decision-making. For more information on CDP Cities please visit: Cities - CDP.</p> <p>The CDP Cities report will be a brief report (around 10 – 15 pages) highlighting CDP Cities 2022 data and how cities climate change actions are invaluable to well-being.</p>
<p>3. Purpose and Scope</p>	<p>The purpose of this assignment is to review and make contributions to the CDP Cities report in relation to climate equity. This will enable alignment with the CDP vision of a thriving economy that works for both people and planet.</p>
<p>5. Methodology & Work Plan</p>	<p>The contracted consultancy will be expected to work closely with the CDP Cities communications manager and colleagues within the CDP Cities team.</p>
<p>6. Deliverables & Tentative Timeline</p>	<p>The timeline for this assignment is between August 2022 and September 2022.</p> <p>Key deliverables identified for this assignment are reviewing and contributing to overall key messages, copy and design of report to ensure climate equity considerations are accurately captured.</p>
<p>7. Qualifications & Experience</p>	<p>Consultancy firms are invited to submit proposals for this assignment. Competencies and experience include:</p> <ol style="list-style-type: none"> 1. Demonstrable knowledge of key sustainability topics, in particular environmental justice, climate equity, climate risks and adaptation, climate co-benefits and an understanding of CDP's unique contribution to the challenge. 2. Proven track record and experience of working on communication outputs that highlight and address climate equity 3. Clear and evident familiarity with the current narrative and research surrounding climate equity, including within the urban environment 4. Excellent communication skills and ability to draw understanding from research.

<p>5. Budget</p>	<p>Proposed budgets will be reviewed with respect to the suitability of the work plan and activities for delivering deliverables in a cost-effective manner. The maximum budget we have available is £2,000. This budget indication is provided only as a guide, not as a requirement. Value for money is a key criterion for the evaluation of Proposals.</p>														
<p>6. Application Procedures</p>	<p>The proposal should include:</p> <ol style="list-style-type: none"> 1) Details on how the work would be approached, and why the applicant is qualified to conduct it (2-3 pages max). 2) An illustrative budget (per provided template) that itemizes costs in GBP. The financial proposal should clearly state the cost of key personnel in daily rates. 3) Annex: <ul style="list-style-type: none"> • Country of incorporation and (if different) country whose data protection laws apply to the individual or firm. • CVs: CVs for any staff member/consultant who will be working on the project (2-page limit per CV). • At least one example of a work product relevant to those identified for this assignment. 														
<p>7. Proposal Assessment Criteria</p>	<p>The following criteria will be used to evaluate proposals, with the technical component weighted as 70% and the financial proposal as 30% of the proposal's overall assessment.</p> <p>Criteria for Technical Component</p> <table border="1" data-bbox="528 1312 1401 1496"> <tr> <td>Previous experience with similar assignments</td> <td>30%</td> </tr> <tr> <td>Demonstrated technical, managerial and capacity development experience</td> <td>30%</td> </tr> <tr> <td>Methodology</td> <td>40%</td> </tr> <tr> <td>Total</td> <td>100%</td> </tr> </table> <p>Criteria for Financial Component</p> <table border="1" data-bbox="528 1570 1401 1895"> <tr> <td>The budget is clearly linked to the activities and outputs outlined, with appropriate allocation of time and resources, and costs that appear reasonable for the activities proposed,</td> <td>50%</td> </tr> <tr> <td>The application provides confidence that the project will represent good value for money, including the Four Es (economy, efficiency, effectiveness and equity)</td> <td>50%</td> </tr> <tr> <td>Total</td> <td>100%</td> </tr> </table>	Previous experience with similar assignments	30%	Demonstrated technical, managerial and capacity development experience	30%	Methodology	40%	Total	100%	The budget is clearly linked to the activities and outputs outlined, with appropriate allocation of time and resources, and costs that appear reasonable for the activities proposed,	50%	The application provides confidence that the project will represent good value for money, including the Four Es (economy, efficiency, effectiveness and equity)	50%	Total	100%
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