Reporting to the Global Covenant of Mayors and WWF’s OPCC in 2023:

What to expect from feedback and amendments

23 August, 2023
PRESENTING TODAY

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Agenda

- Introducing GCoM

- Reporting to GCoM
  - What to Expect from Feedback and Amendments
  - Common Mistakes in reporting

- Reporting to OPCC

- GCoM and OPCC Guidance documents

- Reporting Timeline

- Q&A
Cities can report to the OPCC and GCoM through the 2023 Cities Questionnaire found on the CDP ICLEI Track.

The OPCC data requirement is aligned with the Common Reporting Framework (CRF) of the Global Covenant of Mayors for Climate and Energy.

Cities that are already reporting to the CDP need only "tick the box" to submit the OPCC report.
Introduction to the Global Covenant of Mayors for Climate and Energy
Global Covenant of Mayors for Climate and Energy (GCoM)

A first-of-its-kind and largest global alliance of cities leading the fight against climate change and energy transition, with support from city networks and other partners.

Benefits of joining GCoM, you will:

- Join a powerful and historical moment
- Lead by example
- Receive support from the GCoM regional helpdesks
- Receive validation of your report
- Your own profile on the GCoM website to celebrate achievements
GCoM Badges and Compliance

**Committed**

The **Committed** badge is awarded to cities at the time of joining the GCoM (via the submission of a signed commitment letter).

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**Progress and badges for each pillar**

Each *pillar* has a dedicated badge. A pillar badge is awarded when a city meets the minimum CRF requirements for at least one of the pillar's phases.

Each pillar is comprised of three 'phases'. Once a city meets the CRF requirements for a specific phase through its reporting commitments, the phase is highlighted.

Phase badges are highlighted in no particular order.

<table>
<thead>
<tr>
<th>Badge</th>
<th>Phases: 6 completed out of 9</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MITIGATION</strong></td>
<td>Inventory</td>
</tr>
<tr>
<td><strong>ADAPTATION</strong></td>
<td>Assessment</td>
</tr>
<tr>
<td><strong>ENERGY ACCESS &amp; POVERTY</strong></td>
<td>Assessment</td>
</tr>
</tbody>
</table>

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**Compliant**

The **Compliant** badge is awarded to cities who meet all the minimum CRF requirements across all active pillars of the GCoM.
BUENOS AIRES

COUNTRY
ARGENTINA

POPULATION
3,043,704

ANNUAL GHG EMISSIONS (MT CO2eq)
10,180,088

MAYOR
HORACIO RODRIGUEZ LARRETA

BADGES

EMISSIONS INVENTORY

BUILDINGS 64%
TRANSPORTATION 35%
WASTE 1%

ADAPTATION

<table>
<thead>
<tr>
<th>NO</th>
<th>THREAT</th>
<th>PROBABILITY</th>
<th>TIME SCALE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Heat wave</td>
<td>High</td>
<td>Short-term (by 2026)</td>
</tr>
<tr>
<td>02</td>
<td>Cold wave</td>
<td>Medium High</td>
<td>Short-term (by 2025)</td>
</tr>
<tr>
<td>03</td>
<td>Rain storm</td>
<td>Medium</td>
<td>Short-term (by 2025)</td>
</tr>
<tr>
<td>04</td>
<td>River flood</td>
<td>Medium High</td>
<td>Short-term (by 2025)</td>
</tr>
<tr>
<td>05</td>
<td>Coastal flood</td>
<td>Medium High</td>
<td>Short-term (by 2025)</td>
</tr>
<tr>
<td>06</td>
<td>Vector-borne disease</td>
<td>Medium High</td>
<td>Medium-term (by 2030)</td>
</tr>
</tbody>
</table>
CHAPTER 03

EACH REGION (AND CITY) FACES ITS OWN RISK & VULNERABILITIES

14,153 HAZARDS REPORTED

2,021 CITIES REPORTING HAZARDS

In recent years, the effects of climate change have become ever clearer, with more extreme weather events being reported in more places. These events impact on cities and local governments in multiple ways, both directly (floods, storms, extreme heat) and indirectly (food and water shortages, energy disruption, damage to transport infrastructure). More widely, climate change also threatens citizens’ health and wellbeing, jobs, and the economy.
What to expect from feedback and amendments when reporting to GCoM through CDP-ICLEI Track
CDP sends the feedback via email to the main users

We review the submissions from all cities and provide a badge assessment with detailed question-specific amendment recommendations

The city can go directly to input the data point within the questionnaire that is required for compliance

Main users can make any amendments to the 2023 response, please log in to your account and click ‘Amend Submission’ in your Cities 2023 block. There are further instructions available in the Cities User Guide. Cities that report by October 31st will have a guaranteed opportunity to make amendments.

If you have any issues regarding the feedback or the process, you can reply directly to the email from which you received the feedback or the regional accounts that were in copy
In the feedback table, where the badge phase compliance status is not compliant, there are question-specific required amendments that need to be made in order for compliance to be achieved.

Compliance may be maintained from a previously compliant submission even if the current year reporting is not compliant. However, to achieve compliance for this badge phase in the year of reporting, we still provide recommended amendments so that you can retain the badge.
HOW TO MAKE AMENDMENTS

Amending your response (Main User only)

Making a change to your response is free of charge and can be made before or after the reporting deadline. However, changes made to a response after the reporting deadline may not be included in analysis or scoring, as this will be underway.

1. If you are the main user, you can amend your response from the dashboard by navigating to ‘Latest Submission Details’ in your Cities 2023 block and click ‘Amend Submission’.

2. You will then get a message:

   Please refresh your dashboard now to amend your response. If you have any issues, please contact your regional account manager.

3. Refresh the page. The cities block will change from ‘Completed’ to ‘Amendment in Progress’ with the ‘Enter Questionnaire’ button (this may take a couple of minutes).

   Your response will stay in ‘Amendment in Progress’ until you resubmit, so please resubmit as soon as possible and by the deadline on your dashboard.

Please see page 51 of the Cities User Guide

You can also view a training video here
Identifying Required Questions for Badge Compliance

How can I identify GCoM specific questions/columns?

Cities participating in the Global Covenant of Mayors will be presented with all CRF aligned questions and columns independent of the questionnaire pathway selected. Please refer to the [Questionnaire Pathway Map](#) for further information.

2023 cities questionnaire GCoM CRF alignment

CRF mandatory data points are indicated with the “\(^\wedge\)” symbol. This allows cities to identify mandatory indicators and avoid common mistakes easily. Cities must answer all mandatory data points (\(^\wedge\)) appropriately to achieve full compliance.

For more information please explore the GCoM Reporting Guidance Document

\(\wedge\) = Exponent symbol
How to Achieve GCoM Compliance for the EAPP Badge

1. **Assessment:** Report against the selected indicator(s) of your regional attribute and attach an Energy Assessment (question(s) 3.1-3.4)

   - If Sustainability Attribute (questions: 3.1, 3.1b, 3.1c, and/or 3.2)
   - If Affordability Attribute (3.1 and question 3.3)
   - If Accessibility Attribute (3.1 and question 3.4)

2. **Target:** Set and report on Energy Related Targets (question 6.1)

3. **Plan:** Attach and report a fully compliant standalone or integrated plan addressing Energy Access and Poverty (question 7.1 and 7.1a)

   - Report information regarding the plan on the platform (question 7.1a)
   - Report energy-related actions on the platform (questions 8.1 and/or 9.1)
How to avoid common mistakes in reporting
Common mistakes by GCoM reporting cities

- Inventory
- Notation Keys
- Adaptation Plan/Mitigation Plan/Energy Plans
- Data Completeness
- Incorrect links or attachments
Common Mistake: Inventory

Leaving empty or listing insufficient gases in ‘Gases included in inventory’ while attached inventory includes all required gases or CO2-equivalent (Q 2.1a)

Attaching a summary of GHG Emissions Inventory instead of a full inventory containing Activity Data and Emissions Factors (Q 2.1a)
Common Mistake: Inventory

Leaving empty or listing insufficient gases in ‘Gases included in inventory’ while the attached inventory reports for all required gases or CO2-equivalent (Q 2.1a)

Mandatory Gases to report:
- Carbon Dioxide (CO2)
- Methane (CH4), AND
- Nitrous Oxide (N2O)
  OR
- CO2-equivalent
Common Mistake: Inventory

Providing a summary of GHG Emissions Inventory instead of a full inventory containing Activity Data and Emissions Factors (Q 2.1a)

(2.1a) Provide information on and an attachment (in spreadsheet format)/ direct link to your main community-wide GHG emissions inventory.

Link to question level guidance
Common Mistake: Inventory

Your attached inventory should include Activity Data and Emissions Factors for all emissions reported as shown in the examples below:

<table>
<thead>
<tr>
<th>GHG Emissions Source</th>
<th>Activity Data</th>
<th>Activity data</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Amount</td>
</tr>
<tr>
<td>Inportation occurring in the city</td>
<td>Motor gasoline (petrol)</td>
<td>EPA Off-road Model</td>
</tr>
<tr>
<td></td>
<td>Diesel oil</td>
<td>EPA Off-road Model</td>
</tr>
<tr>
<td></td>
<td>Liquefied Petroleum Gas (LPG)</td>
<td>EPA Off-road Model</td>
</tr>
<tr>
<td></td>
<td>Compressed Natural Gas (CNG)</td>
<td>EPA Off-road Model</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Units</th>
<th>CO2</th>
<th>CH4</th>
<th>N2O</th>
<th>Total tCO2e</th>
</tr>
</thead>
<tbody>
<tr>
<td>tCO2e/ft3</td>
<td>0.0000544</td>
<td>2.884E-08</td>
<td>2.65E-08</td>
<td></td>
</tr>
<tr>
<td>tCO2e/ft3</td>
<td>0.0000544</td>
<td>2.884E-08</td>
<td>2.65E-08</td>
<td></td>
</tr>
<tr>
<td>tCO2e/MWh</td>
<td></td>
<td></td>
<td></td>
<td>0.30421809</td>
</tr>
</tbody>
</table>
Common Mistake: Notation Keys

- Not providing explanation when using notation key ‘IE’ (Q 2.1c)
- Misusing ‘NE’ instead of ‘NO’ for mandatory rows (Q 2.1c)
- Using ‘0’ instead of ‘NO’ (Q 2.1c)
<table>
<thead>
<tr>
<th>NOTATION KEYS</th>
<th>GHG EMISSIONS INVENTORY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>“NO”</strong></td>
<td>An activity or process does not occur or exist within the city. May also be used for insignificant sources.</td>
</tr>
<tr>
<td>(Not Occurring)</td>
<td></td>
</tr>
<tr>
<td><strong>“IE”</strong></td>
<td>Emissions for this activity are estimated and presented in another category in the same inventory – it is mandatory to state in which subsector the emissions are included. - This notation key may be used where it is difficult to disaggregate data into multiple subsectors.</td>
</tr>
<tr>
<td>(Included Elsewhere)</td>
<td></td>
</tr>
<tr>
<td><strong>“NE”</strong></td>
<td>GHG emissions occur but have not been estimated or reported – a justification is mandatory. NE is not compliant for mandatory emissions.</td>
</tr>
<tr>
<td>(Not estimated)</td>
<td></td>
</tr>
<tr>
<td><strong>“C”</strong></td>
<td>GHG emissions which could lead to the disclosure of confidential information, and as such are not reported publicly.</td>
</tr>
<tr>
<td>(Confidential)</td>
<td></td>
</tr>
</tbody>
</table>
How can I report a compliant CRF emissions inventory?

GCoM signatories should report their emission inventories through question 2.1d. The following table shows all mandatory (*) data points to be compliant with the CRF. These should be answered by either a value other than 0 or a valid notation key and its justification.

<table>
<thead>
<tr>
<th>Sectors and sub-sectors</th>
<th>Direct emissions</th>
<th>Indirect emissions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Stationary energy</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential buildings</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Commercial building and facilities</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Institutional buildings and facilities</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Industrial buildings and facilities</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Agriculture</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Fugitive emissions</td>
<td>^ Recommended</td>
<td></td>
</tr>
<tr>
<td><strong>Transportation</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On-road</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Rail</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Waterborne navigation</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Aviation</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td>Off-road</td>
<td>^</td>
<td>^</td>
</tr>
<tr>
<td><strong>Waste</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Solid waste disposal</td>
<td>^ Recommended</td>
<td></td>
</tr>
<tr>
<td>Biological treatment</td>
<td>^ Recommended</td>
<td></td>
</tr>
<tr>
<td>Incineration and open burning</td>
<td>^</td>
<td>Recommended</td>
</tr>
<tr>
<td>Wastewater treatment and discharge</td>
<td>^</td>
<td>Recommended</td>
</tr>
<tr>
<td><strong>ALL IPPU</strong></td>
<td>Recommended</td>
<td>Recommended</td>
</tr>
<tr>
<td><strong>ALL AFOLU</strong></td>
<td>Recommended</td>
<td>Recommended</td>
</tr>
<tr>
<td><strong>Energy Generation</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity-only generation</td>
<td>^</td>
<td>Recommended</td>
</tr>
<tr>
<td>CHP generation</td>
<td>^</td>
<td>Recommended</td>
</tr>
<tr>
<td>Heat/cold generation</td>
<td>^</td>
<td>Recommended</td>
</tr>
<tr>
<td>Local renewable generation</td>
<td>Recommended</td>
<td>Recommended</td>
</tr>
</tbody>
</table>

You can find this table and answers to similar queries in the [GCoM Reporting Guidance Document](#).
## Common Mistake: Notation Keys

Not providing explanation when using notation key ‘IE’ (Q 2.1c)

<table>
<thead>
<tr>
<th>Energy Type</th>
<th>Value 1</th>
<th>Value 2</th>
<th>Value 3</th>
<th>Value 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential buildings</td>
<td>461,491</td>
<td>184,008</td>
<td>NO</td>
<td>0</td>
</tr>
<tr>
<td>Commercial buildings &amp; facilities</td>
<td>260,133</td>
<td>287,450</td>
<td>Please select...</td>
<td>NE</td>
</tr>
<tr>
<td>Institutional buildings &amp; facilities</td>
<td>IE</td>
<td>IE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Common Mistake: Notation Keys

Misusing ‘NE’ instead of ‘NO’ for mandatory rows (Q 2.1c)

<table>
<thead>
<tr>
<th>“NE”</th>
<th>GHG emissions occur but have not been estimated or reported – a justification is mandatory. NE is not allowed for mandatory emissions.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Not estimated)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>“NO”</th>
<th>An activity or process does not occur or exist within the city. May also be used for insignificant sources.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Not Occurring)</td>
<td></td>
</tr>
</tbody>
</table>

Transportation

<table>
<thead>
<tr>
<th>On-road</th>
<th>NE</th>
<th>✓</th>
<th>NE</th>
<th>✓</th>
</tr>
</thead>
</table>

Red circles indicate common mistakes using ‘NE’ instead of ‘NO’ for mandatory rows.
Common Mistake: Notation Keys

Using ‘0’ instead of ‘NO’ (Q 2.1c)

“NO” (Not Occurring)
An activity or process does not occur or exist within the city. May also be used for insignificant sources.
Common Mistake: Adaptation / Mitigation / Energy Plans

Having an Adaptation Plan but reporting only a Mitigation Plan and vice versa (Q 7.1a)
Common Mistake: Adaptation Plan/Mitigation Plan

- Having an Adaptation/Action Plan but reporting only a Mitigation Plan and vice versa (Q 7.1a)

(7.1a) Report details on the climate action plan or strategy that addresses climate mitigation and/or climate adaptation (resilience) in your jurisdiction.

> Link to question level guidance

Climate action plan type: Standalone climate mitigation plan
Common Mistake: Data Completeness

Answering boundary questions without providing explanation for boundary (unless answer is ‘Same – covers entire jurisdiction and nothing else’)

Not fulfilling all mandatory requirements for question
Common Mistake: Data Completeness

Answering boundary questions without providing explanation for boundary (unless answer is ‘Same – covers entire jurisdiction and nothing else’)

Explanation not provided

Instead of

Explanation provided
Common Mistake: Data Completeness

- Not fulfilling all mandatory requirements for question

Proportion of the population exposed to the hazard: 90-100%

Did this hazard significantly impact your jurisdiction before this reporting year? Yes/No/Do not know

Current probability of hazard: Please select

Current magnitude of impact of hazard: Please select

Expected future change in hazard intensity: Please select
Common Mistake: Incorrect links or attachments

Responding ‘Yes’ when asked if your city has RVA/inventory/adaptation plan/mitigation plan but not attaching it (Q 1.1a, 2.1a and 7.1a)

Providing a link to RVA/inventory/plan that requires additional log-in details to view (Q 1.1a, 2.1a and 7.1a)

Providing an image of a Risk Map instead of full RVA (Q 1.1a)

Providing a dysfunctional link/attachment (Q 1.1a, 2.1a and 7.1a)
Common Mistake: Incorrect links or attachments

Responding ‘Yes’ when asked if your city has RVA/inventory/adaptation plan/mitigation/energy plan but not attaching it (Q 1.1a, 2.1a and 7.1a)

(7.1) Does your jurisdiction have a climate action plan or strategy?

Yes, our jurisdiction has a climate action plan or strategy

Link to question level guidance
Common Mistake: Incorrect links or attachments

Providing a link to RVA/inventory/plan that requires additional log-in details to view (Q 1.1a, 2.1a and 7.1a)

Providing an image of a Risk Map instead of full RVA (Q 1.1a) (Example below)

European Seismic Hazard Map: https://www.ecoclimax.com/2016/07/european-seismic-hazard-map.html
Common Mistake: Incorrect links or attachments

Providing a dysfunctional link/attachment (Q 1.1a, 2.1a and 7.1a)
A friendly biannual competition to mobilize cities to deliver on the Paris Agreement
CONNECT

DISPLAY

ASSESS

ENGAGEMENT

REPORTING

EVALUATION

NEW: ALL STARS!
AWARDS

JURY

ONE PLANET CITY CHALLENGE

WE LOVE CITIES

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What to expect from our Feedback & Amendments?
AMMENDMENT PERIOD - GAPS REPORT

COMPLETENESS EVALUATION

We analyze the completeness using the data your city submitted to OPCC through the CDP A+OED Tool set at 21 'checks'. These provide your overall completeness and score breakdown as below.

By clicking on each indicator, you can further understand the indicators and specific criteria used for the evaluation.

<table>
<thead>
<tr>
<th>ITEM IMPROVEMENT</th>
<th>ITEM PRESENT</th>
<th>ELEMENT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>50%</td>
<td>100%</td>
<td>Overall completeness</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OVERALL SCORE CARD

- Climate change (1 out of 5): 1 out of 5
- Water management (1 out of 5): 1 out of 5
- Energy management (1 out of 5): 1 out of 5
- Waste management (1 out of 5): 1 out of 5
- Mobility management (1 out of 5): 1 out of 5
- Total score (1 out of 5): 5 out of 5

CLIMATE CHANGE (1 out of 5) - ASSESSMENT AND RISK FROM CLIMATE CHANGE

- Potential of Climate Risk (1 out of 5): 1 out of 5
- Baseline commitment: (1 out of 5): 1 out of 5
- Risk exposure: (1 out of 5): 1 out of 5
- Risk mitigation: (1 out of 5): 1 out of 5
- Total risk (1 out of 5): 1 out of 5
AMMENDMENT PERIOD - GAPS REPORT

Color coded to know where to look at

An overall scorecard

Scoring indicators Based on the OPCC Assessment Framework

We tell you what question in the formular we are speaking about
Why engage in the Amendmend period and Gaps Report?

- Ensure you receive a comprehensive Strategic Feedback report
- It can boost your total score in WWF's One Planet City Challenge, thereby increasing your chances to be shortlisted or even become national or global winner.
WWF OPCC WEBINAR
your GAP report

10 - 2023
- BIG PICTURE
- MAKE THE CASE
- NATIONAL & INTL VISIBILITY

4.4
Useful!

83%
Again!
Guidance documents and reporting timelines
Guidance Documents and Useful Resources

GCoM
- GCoM Reporting Guidance Document
- EAPP Annex to the CRF
- GCoM Common Reporting Framework
- Cities User Guide
- EAPP CDP-ICLEI Track Cities Questionnaire Guidance

OPCC
- WWF Participants Booklet 2023
- WWF FAQ 2023
- OPCC Assessment Framework and Technical Details 2023
Differences in Feedback
CDP Scoring, WWF Scores, GCoM Badges

CDP Scoring focuses on the completeness of the cities’ response and their performance on climate action. CDP award scores across the following bands: Disclosure, Awareness, Management and Leadership. All scores are private and only cities who get an A will be featured by CDP publicly as part of the A-List.

For the OPCC, WWF assess the information provided according to the OPCC’s Assessment Framework and its scoring criteria. OPCC categorizes scores according to Vision: a city’s commitment and ability to drive change; and Impact: and the reduction potential of a city’s current climate action.

For GCoM Badging, CDP-ICLEI assess the information provided for all GCoM relevant questions against the criteria specified in the Common Reporting Framework (CRF) and the EAPP Annex to the CRF. GCoM awards badges based on three main pillars of the CRF: Adaptation, Mitigation, and Energy Access and Poverty. Any badge(s) you are eligible for based on your compliance results will be awarded your GCoM Region and publicly displayed on the GCoM website.
### Reporting Timelines

<table>
<thead>
<tr>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
</tr>
</thead>
<tbody>
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<td></td>
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</tr>
<tr>
<td><strong>Platform opens for all reporting projects and initiatives</strong></td>
<td><strong>Deadline to join OPCC.</strong></td>
<td><strong>GCoM and OPCC Amendments Deadline</strong></td>
<td><strong>Platform closure for 2023 submission on</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>August 31st</strong></td>
<td><strong>October 31st</strong></td>
<td><strong>December 7th</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Submission deadline <strong>July 25th</strong> to receive a CDP score</td>
<td></td>
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Any Questions?
Thank you

If you require further assistance, please visit our CDP Help Center or contact your CDP regional office:

- CDP North America: citiesna@cdp.net
- CDP UK, Middle East & Africa: citiesEMEA@cdp.net
- CDP Europe: cities.europe@cdp.net
- CDP Asia Pacific: citiesapac@cdp.net
- CDP Latin America: reportecer@cdp.net